

	Charges 2019/20 £	Proposed Increase 2020/21 £	Proposed Charges 2020/21 £	VAT LIABILITY
Burial Fee - Adult (Resident of the Borough)	862.00	20.00	882.00	Non business - no VAT
Burial Fee - Adult (Non resident within 5 years)	1,724.00	40.00	1,764.00	Non business - no VAT
Burial Fee - Child 6 - 17 years	248.00	0.00	248.00	Non business - no VAT
Burial Fee - Child 1 month - 5 years	99.00	0.00	99.00	Non business - no VAT
Burial Fee - Child up to 1 month	35.00	0.00	35.00	Non business - no VAT
Burial Fee - Non Viable Foetus or Baby Tissues resulting from post mortem	35.00	0.00	35.00	Non business - no VAT
Excavation of grave space in preparation for construction of brick vault:				
Brick Vault : Single	POA	-	POA	Non business - no VAT
Double	POA	-	POA	Non business - no VAT
Others (pro rata)	POA	-	POA	
Re-opening of grave for interment in existing vault (excavation & re-filling)	862.00	20.00	882.00	Non business - no VAT
Cremated remains placed in coffin for interment	80.00	0.00	80.00	Non business - no VAT
Interment (beneath surface) or exhumation of cremated remains in Cemetery	150.00	2.00	152.00	Non business - no VAT
Double interment of cremated remains (one excavation, 2 caskets or both in same casket)	225.00	3.00	228.00	Non business - no VAT
Scatter of Cremated Remains in cemetery (unwitnessed)	65.00	1.00	66.00	Non business - no VAT
Officer attendance at witnessed scattering or interment of ashes - (by appointment only)	27.00	1.00	28.00	Non business - no VAT
Exhumation of coffined body from cemetery	POA	0.00	POA	Standard rate
Fees and Charges				
Purchase of Exclusive Right of burial (including memorial permit) - single space (resident of Borough)	1,100.00	50.00	1,150.00	Non business - no VAT
Purchase of Exclusive Right of burial (including memorial permit) - single space (non resident)	2,200.00	100.00	2,300.00	non business - no VAT
Purchase of Exclusive Right of Burial for a cremated remains plot at Fosdyke Cemetery	550.00	10.00	550.00	Non business - no VAT
Transfer of grave ownership fee	35.00	1.00	36.00	non business - no VAT
Administration fee for surrender of Exclusive Right of Burial or rectification to change to alternative grave space	50.00	5.00	55.00	Non business - no VAT
Permit for vase (unpurchased graves)	70.00	5.00	75.00	Non business - no VAT
Exclusive right of burial for child grave including memorial permit	75.00	0.00	75.00	Non business - no VAT
Permit for additional inscription on existing memorial	45.00	1.00	46.00	Non business - no VAT
Grave maintenance - Annual contract				
With Planting - Single	110.00	2.00	112.00	Standard rate
With Planting - Double	220.00	4.00	224.00	Standard rate
With Planting - Triple	330.00	6.00	336.00	Standard rate
With Planting - Quadruple	440.00	8.00	448.00	Standard rate
Family History Searches:				
To locate names in the indexes & registers through to identification of the grave on site - per grave	2.50	0.00	2.50	Standard rate
Non-genealogical searches or names not found in indexes	no charge	0.00	no charge	

CCTV Closed Circuit TV

	Charges 2019/20	Proposed Increase 2020/21	Proposed Charges 2020/2021	VAT LIABILITY
	£	£	£	
	Price on application			Business

BOSTON CREMATORIUM

	Charges 2019/20 £	Proposed Increase 2020/21 £	Proposed Charges 2020/21 £	VAT LIABILITY
Memorial Price List				
Book of Remembrance				
2 Line Inscription	79.00	1.00	80.00	Standard rate
5 Line Inscription	116.00	2.00	118.00	Standard rate
8 Line Inscription	146.00	3.00	149.00	Standard rate
Illustration, Badge, Coat of Arms etc (to accompany 5 & 8 line entries only)	79.00	1.00	80.00	Standard rate
Miniature Book of Remembrance 2 line entry	79.00	1.00	80.00	Standard rate
Miniature Book of Remembrance 5 line entry	116.00	2.00	118.00	Standard rate
Miniature Book of Remembrance 8 line entry	146.00	3.00	149.00	Standard rate
Memorial card - 2 line entry	28.50	1.50	30.00	Standard rate
Memorial card - 5 line entry	34.00	1.00	35.00	Standard rate
Memorial card - 8 line entry	39.50	1.50	41.00	Standard rate
Each additional line in existing Miniature Book	18.00	2.00	20.00	Standard rate
Correction or addition to Book of Remembrance entry (client error)	18.00	2.00	20.00	Standard rate
Fixed Term Memorials				
Renewal of dedication for existing individual roses, trees & shrubs - per annum	24.00	1.00	25.00	Standard rate
Each 5 year dedication of one granite Bench plaque (one third share, 3 plaques per granite bench), bench remains the property of the Council	401.00	0.00	401.00	Standard rate
Each 5 year dedication of plaque on wooden bench (one plaque per bench only), includes maintenance of bench which remains the property of the Council	484.00	116.00	600.00	Standard rate
Inscribed granite wall plaque or tower plaque- initial set up plus first year of dedication	84.00	2.00	86.00	Standard rate
Inscribed granite wall plaque or tower plaque - per each year of dedication	42.00	-17.00	25.00	Standard rate
Single Leather Recordia Panel in Chapel of Remembrance (1st yr)	49.00	1.00	50.00	Standard rate
Leather Recordia Panel (per year-2nd year onwards), single or double	24.00	1.00	25.00	Standard rate
Double Leather Recordia Panel in Chapel of Remembrance (1st yr)	98.00	2.00	100.00	Standard rate
Re-enameling of lettering on existing memorial tablet (all types) (5year old or more)	97.00	3.00	100.00	Standard rate
Plaque on babies memorial wall, initial set up charge	56.00	0.00	56.00	Standard rate
Lease of plaque for babies memorial (per year)	16.00	0.00	16.00	Standard rate
Granite Ash Vaults				
Placement of ashes in above-ground granite vault , (99 year lease), including plaque and urn	1,260.00	REMOVED	0.00	Standard rate
Placement of ashes in above-ground granite vault , including plaque and urn - 10 year lease				
20 year lease			950.00	Standard rate
30 year lease			1,425.00	Standard rate
50 year lease			1,900.00	Standard rate
Second placement of ashes in existing above-ground granite vault (existing lease period stands), including plaque and urn	263.00	4.00	267.00	Standard rate
Photo plaque on Vault plaque or Columbarium plaque (each plaque)	110.00	20.00	130.00	Standard rate
Columbarium Niches				
Placement of ashes in columbarium niche, includes inscribed granite tablet and urn 10 year lease				
20 year lease			550.00	Standard rate
30 year lease			825.00	Standard rate
50 year lease			1,100.00	Standard rate
2nd placement in existing columbarium niche (remaining lease period stands), Includes inscribed granite tablet and urn	263.00	4.00	267.00	Standard rate
Supplement for each additional casket of ashes placed during same appointment (or if large casket containing two sets of ashes). Vaults and columbarium			60.00	Standard rate
Other Charges				
Replacement or re-facing of memorial tablet (memorial pathway) incl 30 letters	920.00	0.00	920.00	Standard rate
Grey Granite memorial tablet for Garden of Rest (opposite front entrance), incl 30 letters	315.00	0.00	315.00	Standard rate
Each additional letter of inscription on memorial tablet (memorial pathway & opposite front entrance)	3.70	0.00	3.70	Standard rate
Replacement metal flower container for existing memorial tablet	13.00	1.00	14.00	Standard rate
Additional name/plaque on existing Rose/Shrub or Tree (perspex type)	33.00	2.00	35.00	Standard rate

BOSTON CREMATORIUM

	Charges 2019/20 £	Proposed Increase 2020/21 £	Proposed Charges 2020/21 £	VAT LIABILITY
Addition to or replacement of existing cast bronze plaque in communal rose bed	101.00	2.00	103.00	Standard rate
Upgrade to Cast bronze plaque on existing memorial tree or rose bush	101.00	2.00	103.00	Standard rate
Media Fees				
Audio only: Recording of a funeral service supplied as CD or USB (first copy)	39.00	1.00	40.00	Standard rate
Each additional CD or USB	18.00	1.00	19.00	Standard rate
Audio visual recording of funeral service supplied on DVD or USB - first copy	41.00	1.00	42.00	Standard rate
Each additional DVD or USB audio visual recording	19.00	1.00	20.00	Standard rate
Webcasting of funeral service (USB/DVD of webcast is extra as above if req)	86.00	2.00	88.00	Standard rate
Visual tribute set up fee	12.00	1.00	13.00	Standard rate
Visual tribute (stills) during service with or without music - per photo	2.00	0.00	2.00	Standard rate
video footage per minute used	6.00	0.00	6.00	Standard rate
DVD or USB copy of the visual tribute only	22.00	1.00	23.00	Standard rate
DVD or USB copy of the whole service with the Visual tribute embedded	53.00	1.00	54.00	Standard rate
Fees and Charges				
Cremation Fee - Adult	735.00	15.00	760.00	Exempt - no VAT
Cremation Fee - Direct cremation. No funeral service or mourners, 8.30am or 4pm time slot only (cremation next day). Includes 2 pallbearers (wheeled)	545.00	0.00	545.00	Exempt - no VAT
Cremation Fee - Child 6 - 15 years	95.00	2.00	97.00	Exempt - no VAT
Cremation Fee - Child 1 month to 5 years	27.00	1.00	28.00	Exempt - no VAT
Cremation Fee - Child under 1 month, non-viable foetus or body part resulting from post mortem	17.00	1.00	18.00	Exempt - no VAT
Cremation Fee - Batch Cremation of pre-12 week foetuses (per batch not exceeding 20.)	45.00	1.00	46.00	Exempt - no VAT
Combined cremation and memorial offers				
A. Standard cremation service including up to 5 lines inscription in Book of Remembrance	New charge		810.00	Exempt/standard
B. Standard cremation service including a 1 year lease of a Wall plaque, Tower plaque or Leather Recordia panel (lease renewable in yearly increments)	New charge		810.00	Exempt/standard
C. Standard cremation service including 10 year lease of a columbarium niche	New charge		1,200.00	Exempt/standard
Provision of one pall bearer	22.00	1.00	23.00	Standard rate
Provision of two pall-bearers (maximum & only if available)	44.00	2.00	46.00	Standard rate
Additional service slot in Chapel (when available)	195.00	5.00	200.00	Exempt - no VAT
Use of Crematorium Chapel for a burial or memorial service or for training purposes.	195.00	5.00	200.00	Exempt - no VAT
Courier of Cremated remains (including polytainer)	90.00	0.00	90.00	Exempt - no VAT
Storage of cremated remains after 28 days	8.00	0.00	8.00	Exempt - no VAT
Bronze Urn	19.00	1.00	20.00	Exempt - no VAT
Polytainer	12.00	1.00	13.00	Exempt - no VAT
Interment/ exhumation of cremated remains at Crematorium (unwitnessed)	150.00	2.00	152.00	Exempt - no VAT
Interment/ exhumation of cremated remains at Crematorium (witnessed with staff present)	177.00	3.00	180.00	Exempt - no VAT
Scattering of Cremated remains (Witnessed with staff present)	27.00	1.00	28.00	Exempt - no VAT
Scattering of Cremated remains from other Crematoria (unwitnessed)	65.00	1.00	66.00	Exempt - no VAT
Scattering of Cremated remains from other Crematoria (Witnessed with staff present)	92.00	2.00	94.00	Exempt - no VAT
Double interment of cremated remains, (one excavation, 2 caskets or both in same casket)	225.00	3.00	228.00	Exempt - no VAT
Additional Certificate of Cremation (if remains are split or original lost)	13.00	1.00	14.00	Exempt - no VAT
Photocopy of Registrars or Coroners disposal certificate	13.00	1.00	14.00	Exempt - no VAT
Letter of declaration for customs - remains taken abroad	13.00	1.00	14.00	Exempt - no VAT

COMMERCIAL WASTE FEES AND CHARGES

	Charges 2019/20	Proposed Increase 2020/21	Proposed Charges 2020/2021	VAT LIABILITY
	£	£	£	
Green Bin prices (residual waste)				
240 Litre - Once Weekly			Price on application	Non Business
240 Litre - Twice Weekly			Price on application	Non Business
240 Litre - Fortnightly			Price on application	Non Business
240 Litre - Monthly			Price on application	Non Business
360 Litre - Once Weekly			Price on application	Non Business
360 Litre - Twice Weekly			Price on application	Non Business
360 Litre - Fortnightly			Price on application	Non Business
360 Litre - Monthly			Price on application	Non Business
660 Litre - Once Weekly			Price on application	Non Business
660 Litre - Twice Weekly			Price on application	Non Business
660 Litre - Fortnightly			Price on application	Non Business
660 Litre - Monthly			Price on application	Non Business
1100 Litre - Once Weekly			Price on application	Non Business
1100 Litre - Twice Weekly			Price on application	Non Business
1100 Litre - Fortnightly			Price on application	Non Business
1100 Litre - Monthly			Price on application	Non Business
Trade Bags (10 bags per roll)			Price on application	Non Business
Blue Bin prices				
240L fortnightly			Price on application	Non Business
240L Monthly			Price on application	Non Business
360L - Fortnightly			Price on application	Non Business
360L - Monthly			Price on application	Non Business
660L Fortnightly			Price on application	Non Business
660L Monthly			Price on application	Non Business
1100L Fortnightly			Price on application	Non Business
1100L Monthly			Price on application	Non Business
Trade bags (10 bags per roll)			Price on application	Non Business
Other charges:				
Commercial waste bins:				
Re-instatement of bin			Price on application	Non Business

WASTE SERVICES

	Charges 2019/20 £	Proposed Increase 2020/21 £	Proposed Charges 2020/21 £	VAT LIABILITY
BULKY COLLECTION CHARGES - DOMESTIC				
<u>Bulky Collections: Standard Items</u>				
Collection of 1-2 standard items	18.00	1.00	19.00	Non business
Collection of 3 standard items	25.00	1.00	26.00	Non business
Collection of 4-5 standard items	30.00	1.00	31.00	Non business
<u>Bulky Collections: White Items</u>				
Collection of 1 large white goods	26.25	0.75	27.00	Non business
Collection of 2 large white goods	36.75	1.25	38.00	Non business
<u>Any Other Items</u>				
Eg Carpets, sheds, wood, garden waste	POA		POA	Non business
<u>Refuse Bins</u>				
New/ replacement 240L bin	25.00	0.00	25.00	Non business
New/ replacement 360L bin	50.00	0.00	50.00	Non business
New/ replacement 660L bin	150.00	0.00	150.00	Non business
New/ replacement 1100L bin	175.00	0.00	175.00	Non business
<u>Garden Waste Collections</u>				
Garden waste collections for 1 bin (per annum)	30.00	15.00	45.00	non business
Garden waste collections for each extra bin (per annum)	15.00	5.00	20.00	non business
Garden waste 240L bin purchase	25.00	0.00	25.00	non business
BULKY COLLECTIONS - COMMERCIAL				
<u>Commercial Waste Bulky collections: Standard</u>				
Collection of 1-2 standard items	28.80	31.20	60.00	Non business
Collection of 3 standard items	40.00	30.00	70.00	Non business
Collection of 4-5 standard items	48.00	42.00	90.00	Non business
<u>Commercial Waste Bulky collections: White Items</u>				
Collection of 1 large white goods	42.00	58.00	100.00	Non business
Collection of 2 large white goods	58.80	81.20	140.00	Non business
<u>STREET CLEANING - COMMERCIAL</u>				
Street Cleaning - large sweeper (Driver +1) Hourly rate-min 2 hours	Price on Application			Standard rate
Street Cleaning - small sweeper (Driver +1) Hourly rate - min 2 hours	Price on Application			Standard rate
Street Cleaning - large sweeper (Driver +1) Day rate - min 1 day	Price on Application			Standard rate
Street Cleaning - small sweeper (Driver +1) Day rate - min 1 day	Price on Application			Standard rate

GROUNDS MAINTENANCE CHARGES

	Charges 2019/20 £	Proposed Increase 2020/21 £	Proposed Charges 2020/21 £	VAT LIABILITY
Commercial Tree Services:				
Commercial contract services (Tree) -with cherry picker (plus disposal costs of any waste)			Price on Application	Standard rate
Commercial contract services (Tree) - without cherry picker (plus disposal costs of any waste)			Price on Application	Standard rate
Commercial Play inspections and repairs:				
Commercial contract services - Play equipment inspections			Price on Application	Standard rate
Commercial contract services - Play equipment repairs			Price on Application	Standard rate

GUILDHALL

	Charges 2019/20 £	Proposed Increase 2020/21 £	Proposed Charges 2020/21 £	VAT LIABILITY
<u>Private Hire (after 6pm there is a minimum of 2 hours hire required)</u>				
Private hire within normal opening hours (per hour)	50	0	50	Standard Rates
Private hire outside normal opening hours (per hour) *	80	0	80	Standard Rates
Private hire of more than one room (price on application)	Price on application			Standard Rates
Charity private hire within normal opening hours (per hour)	40	0	40	Standard Rates
Charity private hire outside normal opening hours (per hour) *	50	0	50	Standard Rates
Buffet style catering packages are also available - please contact the Guildhall for further information				
<u>Meeting Room Hire</u>				
Meeting room hire within normal opening hours (per hour)	25	0	25	Standard Rates
Meeting room hire outside normal opening hours 8am to 6pm (per hour)	50	0	50	Standard Rates
Refreshments (per serving)	12	3	15	Standard Rates
Buffet style catering packages are also available - please contact the Guildhall for further information				
<u>Wedding Hire</u>				
Wedding hire - Ceremony only	520	0	520	Standard Rates
Reception to follow wedding (per hour)	85	0	85	Standard Rates
Wedding hire - Ceremony only Outside normal opening hours	620	0	620	Standard Rates
Reception to follow wedding (per hour) Outside normal opening hours	95	0	95	Standard Rates
Buffet style catering packages are also available - please contact the Guildhall for further information				
<u>Tours (price is for upto 20 people)</u>				
Group guided tour within opening hours (booking required)	60	0	60	Standard Rates
Bespoke tours/talks/on and off site/packages	Price on Application			
Paranormal investigations groups	400	0	400	Standard Rates
<u>Other</u>				
Bespoke pitches at events	Price on Application			New fee
Location Hire	Price on Application			Standard Rates
Hire of entire Guildhall	Price on Application			Standard Rates
Photography fee for occasion events	Price on Application			Standard Rates
Loan boxes	0	10	10	New fee

* Upto 10pm and excluding Christmas and Bank Holidays

The Guildhall is not available for wedding bookings or other hire on bank holidays and during its Christmas closure period

All bookings are subject to availability

ENVIRONMENTAL SERVICES

	Charges 2019/20 £	Proposed Increase 2020/21 £	Proposed Charges 2020/21 £	VAT LIABILITY
Health Education - 3217				
Unit Food Examination (Charge for initial 1st Hour)	90.20	0.00	90.20	Non business - No VAT charge
Unit Food Examination (Charge per hour after initial hour)	42.40	0.00	42.40	Non business - No VAT charge
Request for a revisit	150.00	0.00	150.00	Non business - No VAT charge
Training courses (food safety)				
Setting up a food business	75.00	0.00	75.00	Non business - No VAT charge
Food Hygiene refresher (Half day)	100.00	0.00	100.00	Non business - No VAT charge
Food Hygiene refresher (Full day)	175.00	0.00	175.00	Non business - No VAT charge
Management system coaching	75.00	0.00	75.00	Non business - No VAT charge
Short courses	25.00	0.00	25.00	Non business - No VAT charge
Dog Warden - 3219				
Dog Fines (Seizure) - FIXED BY STATUTE	25.00	0.00	25.00	Non business - No VAT charge
Stray Dogs - Admin Charge per dog.	20.00	0.00	20.00	Standard rate
Kennelling fees (per day)	11.00	0.00	11.00	Non business - No VAT charge
Dog Control				
Dog Fouling (Fixed penalty) - FIXED BY STATUTE	100.00	0.00	100.00	Non business - No VAT charge
Failing to exclude your dog from a fenced off children's play area - FIXED BY STATUTE	100.00	0.00	100.00	Non business - No VAT charge
Failing to put a nuisance or dangerous dog on a lead when requested to do so by an authorised officer - FIXED BY STATUTE	100.00	0.00	100.00	Non business - No VAT charge
Failure to provide evidence of the means to clear up dog faeces (Bag or receptacle).- FIXED BY STATUTE	100.00	0.00	100.00	Non business - No VAT charge
Mobile Homes Act 2013 - licence fees				
New Site Licence	365.00	20.00	385.00	Non business - No VAT charge
New Site Licence per pitch	8.50	-0.30	8.20	Non business - No VAT charge
Transfer / amendment of existing site licence	225.00	15.00	240.00	Non business - No VAT charge
Significant amendments	255.00	60.00	315.00	Non business - No VAT charge
Annual fee for existing site licence per pitch	3.00	0.10	3.10	Non business - No VAT charge
Enforcement notices	100.00	0.00	100.00	Non business - No VAT charge
Enforcement notices additional one	50.00	0.00	50.00	Non business - No VAT charge
Depositing site rules	50.00	0.00	50.00	Non business - No VAT charge
Pollution - 3216				
Contaminated Land (consultation and advice) - charged per hour	30.00	0.00	30.00	Non business - No VAT charge
Port Health - 3214				
Ship Sanitation Certificate - FIXED BY STATUTE	120.00	0.00	120.00	Non business - No VAT charge
Ship Sanitation Extension - FIXED BY STATUTE	55.00	0.00	55.00	Non business - No VAT charge
Street Cleansing - 3235				
Litter Fixed Penalty - FIXED BY STATUTE	75.00	0.00	75.00	Non business - No VAT charge
Fly tipping penalty - FIXED BY STATUTE	150-400	0	150-400	Non business - No VAT charge
Public Conveniences - 8006				
Radar Keys	5.00	0.00	5.00	Non business - No VAT charge

MISCELLANEOUS LICENCES

	Charges 2019/20 £	Proposed Increase 2020/21 £	Proposed Charges 2020/21 Part A £	Proposed Charges 2020/21 Part B £	Proposed Charges 2020/21 Total £	VAT LIABILITY
Sex Establishments (1st Application)	1,547.00	0.00	1,330.00	217.00	1,547.00	Non business - No VAT charge
Sex Establishments (Renewal Application)	539.00	0.00	322.00	217.00	539.00	Non business - No VAT charge
Pet Shops	112.50	0.00			0.00	Removed
Riding Establishments	131.00	0.00			0.00	Removed
Animal Boarding	122.00	0.00			0.00	Removed
Keeping or training of animals for exhibition	122.00	0.00			0.00	Removed
Day care for Dogs	122.00	0.00			0.00	Removed
Reinspection fee for all types of animal welfare licences	80.00	0.00			0.00	Removed
Dog Breeders	131.00	0.00			0.00	Removed
Dangerous Wild Animals (1st Application)	284.50	0.00			284.50	Non business - No VAT charge
Dangerous Wild Animals (Renewal Application)	210.00	0.00			210.00	Non business - No VAT charge
Dog Breeding (New) + Vets fees rechargeable at invoiced amount New fee	0.00	389.00	351.00	38.00	389.00	Non business - No VAT charge
Dog Breeding (Renewal) New fee	0.00	346.00	308.00	38.00	346.00	Non business - No VAT charge
Riding Establishment (New) + Vets fees rechargeable at invoiced amount New fee	0.00	238.50	213.50	25.00	238.50	Non business - No VAT charge
Riding Establishment (Renewal) + Vets fees rechargeable at invoiced amount New fee	0.00	195.00	170.00	25.00	195.00	Non business - No VAT charge
Selling Animals as Pets (New) New fee	0.00	238.50	213.50	25.00	238.50	Non business - No VAT charge
Selling Animals as Pets (Renewal) New fee	0.00	195.00	170.00	25.00	195.00	Non business - No VAT charge
Boarding Dogs/Cats, Home Boarding and Day Care (new) New fee	0.00	238.50	213.50	25.00	238.50	Non business - No VAT charge
Boarding Dogs/Cats, Home Boarding and Day Care (renewal) New fee	0.00	195.00	170.00	25.00	195.00	Non business - No VAT charge
Exhibition of Animals (New) New fee	0.00	235.00	235.00		235.00	Non business - No VAT charge
Exhibition of Animals (Renewal) New fee	0.00	235.00	235.00		235.00	Non business - No VAT charge
Re-inspection on request New fee	0.00	49.00	49.00		49.00	Non business - No VAT charge
Additional Activity payable in addition to the higher fee (inspection fee) New fee	0.00	49.00	49.00		49.00	Non business - No VAT charge
Change of name/address New fee	0.00	18.50	18.50		18.50	Non business - No VAT charge
Transfer due to death of a licence holder New fee	0.00	18.50	18.50		18.50	Non business - No VAT charge
Variation of Licence + vets fees rechargeable at invoiced amount where applicable New fee	0.00	24.50	24.50		24.50	Non business - No VAT charge
Zoo Licence Grant 4 years	445.00	0.00	368.00	77.00	445.00	Non business - No VAT charge
Zoo Licence Renewal 6 years	368.00	0.00	291.00	77.00	368.00	Non business - No VAT charge
Zoo Licence Transfer	148.00	0.00			148.00	Non business - No VAT charge
Zoo Licence Annual Inspection	77.00	0.00			77.00	Non business - No VAT charge
Tattooing, ear piercing, acupuncture & electrolysis Premises Registration	116.00	0.00	86.00	30.00	116.00	Non business - No VAT charge
Tattooing, ear piercing, acupuncture & electrolysis Personal Registration	49.50	0.00			49.50	Non business - No VAT charge
Street Trading Consent	112.50	0.00			112.50	Non business - No VAT charge
Street Trading daily consent	16.00	0.00			16.00	Non business - No VAT charge
Scrap Metal Dealers						
Scrap Metal Dealer Site Licence	488.50	0.00	316.50	172.00	488.50	Non business - No VAT charge
Scrap Metal Dealer Collector Licence Fee	228.50	0.00	161.50	67.00	228.50	Non business - No VAT charge
Variation of licence collector to site	218.50	0.00			218.50	Non business - No VAT charge
Variation of licence site to collector	57.00	0.00			57.00	Non business - No VAT charge
Change of site manager	47.00	0.00			47.00	Non business - No VAT charge
Minor change e.g. change of licensee details	32.00	0.00			32.00	Non business - No VAT charge
Duplicate Licence (Standard replacement Licence fee for all licence types)	10.50	0.00			10.50	Non business - No VAT charge
Register entry fee (for the first entry and £0.50 per entry thereafter)	10.50	0.00			10.50	Non business - No VAT charge

Premises Licence and Club Premises Certificates 2020/21

Statutory fees - no increase.

Bands	A	B	C	D	E
Non-Domestic rateable value	£0 - £4,300	£4,301 - £33,000	£33,001 - £87,000	£87,001 - £125,000	£125,001 and over

Premises Licences and Club Premises Certificates (New, Variations & Conversion)

If Band D and E are used exclusively or primarily for supply of alcohol for consumption on the premises then a multiplier applies:

Band D = £450 X 2 = £900

Band E = £635 X 3 = £1905

Bands	A	B	C	D	E
Non-Domestic rateable value	£100	£190	£315	£450	£635
Multiplier Charge see above	£0	£0	£0	£900	£1,905

Additional Fee Based on Capacity over 5000 (For New and Variation)

Capacity	5,000 - 9,999	10,000 - 14,999	15,000 - 19,999	20,000 - 29,999	30,000 - 39,999	40,000 - 49,999	50,000 - 59,999	60,000 - 69,999	70,000 - 79,999	80,000 - 89,999	90,000 - Plus
Additional Fee (£)	1,000	2,000	4,000	8,000	16,000	24,000	32,000	40,000	48,000	56,000	64,000

Annual Fee and Variation Fee For Premises Licenses and Club Premises Certificates

Payable on anniversary of grant

Plus additional fee see below if capacity is over 5,000

Multiplier applies to band D and E

If Band D and E are used exclusively or primarily for supply of alcohol for consumption on the premises then a multiplier applies:

Band D = £320 X 2 = £640

Band E = £350 X 3 = £1050

For Club paid by secretary

Bands	A	B	C	D	E
Non-Domestic rateable value	£70	£180	£295	£320	£350

Additional Fee Based on Capacity over 5000

Capacity	5,000 - 9,999	10,000 - 14,999	15,000 - 19,999	20,000 - 29,999	30,000 - 39,999	40,000 - 49,999	50,000 - 59,999	60,000 - 69,999	70,000 - 79,999	80,000 - 89,999	90,000 - Plus
Additional Fee (£)	500	1,000	2,000	4,000	8,000	12,000	16,000	20,000	24,000	28,000	32,000

Other Fees

	OTHER FEE	£
PREMISES	Theft, Loss etc. of Premises Licence or Summary	10.50
	Provisional Statement	315.00
	Change of Name or Address (Premises Licence Holder)	10.50
	Variation of Designated Premises Supervisor	23.00
	Transfer: Premises Licence	23.00
	Interim Authority	23.00
CLUBS	Theft, Loss etc. of Club Premises Certificates or Summary	10.50
	Change of Name or Alteration of Club Rules	10.50
	Change of Registered Address of Club	10.50
TEMPORARY EVENT NOTICE	Temporary Event Notice	21.00
	Theft, Loss etc. of Temporary Event Notice	10.50
PERSONAL LICENCE	Grant/Renewal of Personal Licence	37.00
	Theft, Loss etc. of Personal Licence	10.50
	Change of Name and Address	10.50
FREEHOLDER/LEASEHOLDER	Register of Interest	21.00

Exemption of Fees for Premises Licence and Club Premises Certificates

Applies for regulated entertainment at certain premises

Premises - school, college, church or community hall or similar building

The exemption does not apply to any other licensable activity within these premises

Exemption

No fee for grant or variation

No annual fee

HACKNEY CARRIAGE, PRIVATE HIRE VEHICLE AND OTHER LICENCES

	Charges 2019/20 £	Proposed Increase 2020/21 £	Proposed Charges 2020/21 £	VAT LIABILITY
Hackney Carriage/Private Hire Drivers Licence	126.00	0.00	126.00	Non business - No VAT charge
Hackney Carriage/Private Hire Drivers Licence - RENEWAL	106.50	0.00	106.50	Non business - No VAT charge
DVLA Licence check	5.00	0.00	5.00	Non business - No VAT charge
Additional manual DVLA check	5.00	0.00	5.00	Non business - No VAT charge
Hackney Carriage Vehicle Licence	139.00	0.00	139.00	Non business - No VAT charge
Private Hire Vehicle Licence	139.00	0.00	139.00	Non business - No VAT charge
Private Hire Operators Licence	172.50	0.00	172.50	Non business - No VAT charge
Hire of Vehicle Plate	26.00	0.00	26.00	Non business - No VAT charge
Replacement Drivers Badge	10.50	0.00	10.50	Non business - No VAT charge
Drivers Knowledge Test Fee	16.00	0.00	16.00	Non business - No VAT charge
Mogo Plate Fee	12.00	0.00	12.00	Non business - No VAT charge
Mogo Plate Bracket	12.00	0.00	12.00	Non business - No VAT charge
Route 2 DBS validation check	20.00	0.00	20.00	Non business - no VAT charge
DBS check (Set by DBS)	44.00	0.00	44.00	Non business - no VAT charge

FEES FOR GAMBLING ACT 2005 (introduced wef 21st May 2007)

LICENCE TYPE	2020/21 BBC Charge
Bingo Premises Licence	
Application fee for provisional statement	784.00
Licence for provisional statement premises	461.00
Application fee new premises	784.00
Annual Fee	572.50
Variation of Licence	700.00
Transfer fee	448.00
Application for reinstatement	448.00
Adult Gaming Centre	
Application fee for provisional statement	721.00
Licence for provisional statement premises	427.00
Application fee new premises	721.00
Annual Fee	447.50
Variation of Licence	700.00
Transfer fee	448.00
Application for reinstatement	448.00
Family Entertainment Centre	
Application fee for provisional statement	721.00
Licence for provisional statement premises	406.00
Application fee new premises	721.00
Annual Fee	413.50
Variation of Licence	700.00
Transfer fee	448.00
Application for reinstatement	448.00
Betting Premises	
Application fee for provisional statement	721.00
Licence for provisional statement premises	427.00
Application fee new premises	721.00
Annual Fee	392.00
Variation of Licence	700.00
Transfer fee	448.00
Application for reinstatement	448.00
Miscellaneous	
Change of circumstances	25.00
Fee for copy notices	15.00
Fee for copy of a licence	15.00
Fee for Permits - Statutory	15.00
Temporary Use Notices	165.00
Gambling permit	
Gambling permit - Club gaming permit (new/renewal)	200.00
Gambling permit - Club gaming permit annual fee	50.00
Gambling permit - Club gaming permit - copy of permit	15.00
Gambling permit - Variation	100.00
Gambling permit - Club gaming machine permit (new/renewal)	200.00
Gambling permit - Club gaming machine permit annual fee	50.00
Gambling permit - Club gaming machine permit - copy of permit	15.00
Gambling permit - Club gaming machine permit - variation	100.00
Gambling permit - club fast track gaming/gaming machine permit (new/renewal/Transitional fee)	100.00
Gambling permit - club fast track gaming/gaming machine permit Annual fee	50.00
Gambling permit - small society lottery registration	40.00
Gambling permit - small society lottery registration annual fee	20.00
Alcohol and entertainment licences/temporary events permits	
Gambling permit - FEC gaming machine (new/renewal)	300.00
Gambling permit - FEC permit - change of name	25.00
Gambling permit - FEC permit - copy of permit	15.00
Gambling permit - Prize gaming (new/renewal)	300.00
Gambling permit - Prize gaming - change of name	25.00
Gambling permit - Prize gaming - copy of permit	15.00
Gambling permit - Alcohol licensed premises - Notification of 2 or less machines	50.00
Gambling permit - Alcohol licensed premises - more than 2 machines	150.00
Gambling permit - Alcohol licensed premises - more than 2 machines - Annual fee	50.00
Gambling permit - Alcohol licensed premises - more than 2 machines - Change of name	25.00
Gambling permit - Alcohol licensed premises - more than 2 machines - Copy of permit	15.00
Gambling permit - Alcohol licensed premises - more than 2 machines - Variation	100.00
Gambling permit - Alcohol licensed premises - more than 2 machines - Transfer	25.00

LAND CHARGES

	LCC Element £	LCC Element (with VAT) £	BBC Element (no VAT) £	BBC Element (with VAT) £	Proposed Charges 2020/21 £	
CON 29 Search Fee - Part R (Manual)	21.00	25.20	52.50	63.00	88.20	Standard rate
CON 29 Search Fee - Part R (Electronic)	21.00	25.20	52.50	63.00	88.20	Standard rate
Statutory LLC1 - Fixed by statute up to 06-07. Deregulated 07-08 (Manual)	0.00		21.00		21.00	Non business - No VAT charge
NLIS Statutory LLC1 - Fixed by statute up to 06-07. Deregulated 07-08 (Electronic)	0.00		21.00		21.00	Non business - No VAT charge
CON 29 Search Fee - Part O Optional Enquiry 4	1.00	1.20	14.50	17.40	18.60	Standard rate
CON 29 Search Fee - Part O Optional Enquiry 8	1.00	1.20	4.00	4.80	6.00	Standard rate
CON 29 Search Fee - Part O Optional Enquiry 21	3.00	3.60	12.00	14.40	18.00	
CON 29 Search Fee - Part O Optional Enquiry 22	6.00	7.20	8.50	10.20	17.40	Standard rate
CON 29 Search Fee - Part O Optional Enquiry	0.00		12.00	14.40	14.40	Standard rate
Additional Enquiries	0.00		18.00	21.60	21.60	Non business - No VAT charge
CON 29 Search Fee - (manual & electronic) Additional Parcels of Land			17.00	20.40	20.40	Standard rate
LLC1 Additional Parcels of Land	0.00		1.00		1.00	Non business - No VAT charge
Cancellation of LLC1			10.00		10.00	Non business - No VAT charge
Cancellation of CON 29	0.00		30.00	36.00	36.00	Standard rate
Informal Searches	0.00		26.00	31.20	31.20	Standard rate

LEISURE POOL

	Charges 2019/20 £	Proposed Increase 2020/21 £	Proposed Charges 2020/21 £	VAT LIABILITY
LEISURE POOL				
Swimming				
Adult	4.40		4.40	Standard rate
OAP Concessions	3.40		3.40	Standard rate
Junior Swim	3.20		3.20	Standard rate
Disabled Concession	3.00		3.00	Standard rate
Spectator	1.00		1.00	Standard rate
Family Swim	12.00		12.00	Standard rate
Lessons Junior and Adult (1/2 hour x 7 sessions)	30.80		30.80	Exempt - no VAT
One to One swimming lessons	17.50		17.50	Exempt - no VAT
Crash course swimming lessons (1/2 hour x 5 sessions)	22.50		22.50	Exempt - no VAT
Activity Sessions	6.00		6.00	Exempt - no VAT
Float Fit - Adults	6.00		6.00	Exempt - no VAT
Float Fit - Concession	5.00		5.00	Exempt - no VAT
Float Fit College / School	4.30		4.30	Exempt - no VAT
Float Fit - Staff non member	3.15		3.15	Exempt - no VAT
Float Fit - Staff member	3.00		3.00	Exempt - no VAT
Kids Club - Membership	13.00		13.00	Exempt - no VAT
Child Activity Pack - Monthly Pass	15.00		15.00	Exempt - no VAT
Child Activity Pack - 30 day pass	25.00		25.00	Exempt - no VAT
Kids Club - Member session fee	2.80		2.80	Exempt - no VAT
Kids Club - Non member fee	5.00		5.00	Exempt - no VAT
Under 5's Swim	1.00		1.00	Exempt - no VAT
Aqua Fit (Single session)	6.00		6.00	Exempt - no VAT
School (per child) with staff supervision	1.70		1.70	Exempt - no VAT
Club and Individual Training				
BASC agreed rate per week (as determined throught the Partnership SLA)(not in on Sundays wef: Sept 2015) Price set until August 2018	1,076.90		1,076.90	Exempt - no VAT
Leisure Pool Hire				
Training Room Activity Room	25.50		25.50	See note 1 below
Party Package (Pool plus activity room - max 30) (inc £20 deposit)	125.00		125.00	Standard rate
Party Package (Activity Room)	50.00		50.00	Standard rate
Table Tennis (table hire 55 minutes - activity room)	5.00		5.00	Standard rate
Table Tennis (bat hire 55 minutes - activity room)	1.50		1.50	Standard rate
Six month Swim Pass				
12 months Adult NEW FEE	301.20		301.20	Standard rate
6 months OAP Concessions NEW FEE	270.00		270.00	Standard rate
30 Day Swim Pass	35.00		35.00	
Adult - Direct Debit monthly	26.40		26.40	
Concessions - Direct Debit monthly - now in line with gym - 1 price for concessions	23.70		23.70	
Courses / Training				
RLSS NPLQ (Including First Aid)	230.00		230.00	Exempt - no VAT
First Aid	125.00		125.00	Exempt - no VAT
Defib	70.00		70.00	Exempt - no VAT
NRASTAC (School teacher safety training)	90.00		90.00	Exempt - no VAT

Note 1 - The VAT liability of the charge for the activity areas is exempt if it is purely room hire, without use of pool.

Note 2 - The VAT liability may change if there are a series of lets - please refer to rules on Sports Charges Fees & Charges page

FITNESS SUITE

	Charges 2019/20 £	Proposed Increase 2020/21 £	Proposed Charges 2020/21 £	VAT LIABILITY
FITNESS SUITE				
Club membership				
Induction (knocked off joining fee in 1st month)	10.00		10.00	Exempt - no VAT
Joining Fee	25.00		25.00	Standard rate
Joining Fee (College/BBC)	15.00		15.00	Standard rate
Monthly fees (club members)				
Gym/health/swim -	29.95		29.95	Standard rate
Corporate	26.50		26.50	Standard rate
Student	21.00		21.00	Standard rate
Concession	23.70		23.70	Standard rate
All facilities annual - 12+1 months from 15 months	359.40		359.40	Standard rate
All facilities annual CONCESSION - 12+1 months from 15 mo	270.00		270.00	Standard rate
3 Month Pack -				REMOVED
3 Month Concession membership				REMOVED
One month activity pass	46.00		46.00	Standard rate
Monthly fees (College)				
All facilities	22.50		22.50	Standard rate
Casual fees (College & BBC)				
Gym	6.80		6.80	Standard rate
Classes	4.50		4.50	Exempt - no VAT
Health/swim	4.50		4.50	Standard rate
Float Fit - Member	3.00		3.00	Exempt - no VAT
Casual fees (non-members)				
Gym	10.00		10.00	Standard rate
Concession Gym	5.25		5.25	Standard rate
Classes	7.00		7.00	Exempt - no VAT
Float Fit - Concession Non-Member	5.00		5.00	Exempt - no VAT
Extend class	2.70		2.70	Exempt - no VAT
Fit Fifties class	3.90		3.90	Exempt - no VAT
Health/swim	7.40		7.40	Standard rate
Full fitness assessment	30.70		30.70	Exempt - no VAT
GP referral scheme	20.00		20.00	Exempt - no VAT
Group Rig and TRX training	10.00		10.00	Exempt - no VAT
Personal Training (member)	15.00		15.00	Exempt - no VAT
Personal Training (NON member)	20.00		20.00	Exempt - no VAT
Weight and body composition	10.00		10.00	Exempt - no VAT

CRAFT MARKET CHARGES

	Charges 2019/20 £	Proposed Increase 2020/21 £	Proposed Charges 2020/21 £	VAT LIABILITY
<u>Craft Market</u> - 15 stalls maximum				
Per stall - payment on day	14.00	0.00	14.00	Exempt - no VAT
Per stall - paid up front (quarter or month)	12.00	0.00	12.00	Exempt - no VAT
<u>Christmas Market (one day)</u>				
One market stall or pop up gazebo	27.00	3.00	30.00	Exempt - no VAT
Pitches (per 1ft frontage)	2.60	0.10	2.70	Exempt - no VAT
Food plot per 1 ft. frontage	5.20	0.00	5.20	Exempt - no VAT
<u>Through the ages, 2 days</u>				
Pop up gazebo	0.00	80.00	80.00	New charge
Pitches (per 1 ft. frontage)	0.00	7.40	7.40	New charge
<u>1940s, 1 day</u>				
Pop up gazebo	0.00	20.00	20.00	New charge
Catering	0.00	50.00	50.00	New charge
Amusements	0.00	50.00	50.00	New charge
Bar	0.00	5% of takings		Standard rate
<u>Outdoor Cinema</u>				
One plot - food/bar/sweets	35.00	£15 plus 5% of takings		Standard rate
<u>Party in the park</u>				
Food trader	62.50	£40 plus 5% of takings		Standard rate
Bar	10% of takings	0.00	10% of takings	Standard rate
Misc. seller - hair braids/balloons	40.00	£20 plus 5% of takings		Exempt - no VAT

A Stall maybe be free of charge if a group are performing at the event
Stalls may not exceed 5 ft. in depth

MARKET CHARGES

	Charges 2019/20 £	Proposed Increase 2020/21 £	Proposed Charges 2020/21 £	VAT LIABILITY
<u>Market Place & Bargate - (stall hire-10ft width)</u>				
<u>Regular trader **</u>				
per market	23.00	0.00	23.00	Exempt - no VAT
per market (monthly in advance)	21.00	0.00	21.00	Exempt - no VAT
per market (quarterly in advance)	20.00	0.00	20.00	Exempt - no VAT
per market (annually in advance)	19.00	0.00	19.00	Exempt - no VAT
<u>Casual Trader</u>				
per market	26.00	0.00	26.00	Exempt - no VAT
Market Place - 100 markets/50 weeks				
<u>Pitches (per 1ft. Frontage)</u>				
<u>Regular trader **</u>				
per market	1.70	0.00	1.70	Exempt - no VAT
per market (monthly in advance)	1.50	0.00	1.50	Exempt - no VAT
per market (quarterly in advance)	1.40	0.00	1.40	Exempt - no VAT
Electricity (other than for lights in winter)	2.00	0.00	2.00	Standard rate
Trade Waste Bin 1000l	13.00	0.00	13.00	Non business - No VAT charge
Trade Waste Bin 240l	3.00	0.00	3.00	Non business - No VAT charge
Trade Waste Bags	2.00	0.00	2.00	Non business - No VAT charge
<u>Casual Trader</u>				
per market	2.10	0.20	2.30	Exempt - no VAT
<u>Market Trader Parking Permits</u>				
3 hour ticket purchased for all day-limited car parks	2.50	-0.50	2.00	Standard or non business (depends on car park)

** Incentive for regular traders that stand every week April to Feb (excluding holidays) can stand for free in March.

** Incentive for NEW traders only stand for 4 markets and get 4 free

EVENT TICKET CHARGES

	Charges 2019/20 £	Proposed Increase 2020/21 £	Proposed Charges 2020/21 £	VAT LIABILITY
Outdoor Cinema - One screening				
Early bird adult ticket	5.50	0.25	5.75	standard rate
Early bird child ticket	3.50	0.25	3.75	standard rate
Early bird family ticket *	15.00	1.00	16.00	standard rate
Standard adult ticket	7.00	0.50	7.50	standard rate
Standard child ticket	5.00	0.50	5.50	standard rate
Standard family ticket *	21.00	1.50	22.50	standard rate
Cash price on the gate adult ticket	10.00	0.00	10.00	standard rate
Cash price on the gate child ticket	8.00	0.00	8.00	standard rate
Cash price on the gate family ticket *	30.00	0.00	30.00	standard rate
* family ticket, two adults and two children, adults over 16 yrs., children under 16yrs, babies under 18 months free				
Outdoor Cinema - Two screenings NEW FEES				
Early bird adult ticket	0.00	11.00	11.00	standard rate
Early bird child ticket	0.00	7.00	7.00	standard rate
Early bird family ticket *	0.00	26.00	26.00	standard rate
Standard adult ticket	0.00	14.00	14.00	standard rate
Standard child ticket	0.00	10.00	10.00	standard rate
Standard family ticket *	0.00	36.00	36.00	standard rate
Cash price on the gate adult ticket	0.00	18.00	18.00	standard rate
Cash price on the gate child ticket	0.00	14.00	14.00	standard rate
Cash price on the gate family ticket*	0.00	50.00	50.00	standard rate
*family ticket, two adults and two children, Adults over 16yrs, children under 16yrs, babies under 18 months free				
Early bird on sale for a limited time (minimum 2 weeks and maximum 4 weeks after event announced). Standard go on sale after the early bird tickets are sold out.				
Party in the Park/Music and Beer Festival				
Early bird adult, 17yrs and over **	5.00	0.00	5.00	standard rate
Standard adult, 17 yrs. and over	7.00	0.00	7.00	standard rate
Cash price on the gate adult	10.00	0.00	10.00	standard rate
Under 16yrs free must be accompanied by an adult				
** Limited number available, first month of ticket sales and restricted to 500. Standard go on sale after the early bird tickets are sold out.				

EVENT CHARGES

	Charges 2019/20 £	Proposed Increase 2020/21 £	Proposed Charges 2020/21 £	VAT LIABILITY
Community/Individual Event fee not for profit (up to 500 people)	70.00	0.00	70.00	standard rate
Community/Individual Event fee not for profit (between 500 -999 people)	95.00	0.00	95.00	standard rate
Registered Charity (up to 500 people)	70.00	0.00	70.00	standard rate
Registered Charity (between 500 - 999 people)	95.00	0.00	95.00	standard rate
All Commercial events	Price negotiated			standard rate
Use of Premises Licence (500 -999 people)	75.00	0.00	75.00	Non Standard
Use of Premises Licence (up to 500 people)	50.00	0.00	50.00	Non Standard
Assistance with events in Boston Market place (per event)	50.00	0.00	50.00	Non Standard

List of Event Spaces – this relates to Borough Council land only**(other spaces, such as Market Place, are owned and controlled by Lincolnshire County Council)**

Broadfield Lane Recreation Ground
 Burgess Pit Recreation Ground
 Shelton's Field Recreation Ground
 Central Park
 St. Johns Recreation Ground
 Witham Way Country Park
 Woodville Road Recreation Ground

		Hours £											
On/Off Street	Car Parks	0.5hr	1hr	2hr	3hr	4hr	All Day 8am-6pm	Sun 8am-6pm	Eve 6pm-8am	48 hrs (2 days)	72 hrs (3 days)	120hrs (5 days)	168 hrs (7 days)
SHORT-STAY CAR PARKS (Mon-Sat 8am-6pm)													
	Bargate Green	PE21 6RU		1.50	2.50				1.20	1.00			
	Custom House Quay	PE21 6NH		1.50	2.50				1.20	1.00			
On	Market Place	PE21 6EH	0.50	1.50					1.20	1.00			
On	Pump Square	PE21 6QW		1.50	2.50				1.20	1.00			
On	Wide Bargate	PE21 6RX		1.50	2.50				1.20	1.00			
MIXED-STAY CAR PARKS (Mon-Sat 8am-6pm)													
	Cattle Market	PE21 6RX		1.50	2.00	2.50	3.00	4.00	1.20	1.00			
	Botolph Street	PE21 6TU		1.50	2.00	2.50	3.00	4.00	1.20	1.00			
	Doughty Quay	PE21 8SP		1.50	2.00	2.50	3.00	4.00	1.20	1.00			
	West End	PE21 8SS		1.50	2.00	2.50	3.00	4.00	1.20	1.00			
	St George's Road	PE21 8YB		1.50	2.00	2.50	3.00	4.00	1.20	1.00	5.00	7.00	15.00
LONG-STAY CAR PARKS (Mon-Sat 8am-6pm)													
On	Municipal Buildings	PE21 8SS			1.00	1.20	1.50	2.50	1.20	1.00			
	South Square	PE21 6HX			1.00	1.20	1.50	2.50	1.20	1.00			
	Irby Street	PE21 8SA					Permit only £150 per year						
	Artillery Row	PE21 6TY			1.00	1.20	1.50	2.50	1.20	1.00			
	Maud Street	PE21 6TP			1.00	1.20	1.50	2.50	1.20	1.00			
	Blue Street	PE21 8UW					Permit only £150 per year						
	Buoy Yard	PE21 6JX			1.00	1.20	1.50	2.50	1.20	1.00			
	Victoria Place	PE21 8UL			1.00	1.20	1.50	2.50	1.20	1.00			
	Staniland	PE21 8SS			1.00	1.20	1.50	2.50	1.20	1.00			
	George Street	PE21 8XF			1.00	1.20	1.50	2.50	1.20	1.00			
	Spayne Road	PE21 6JT			1.00	1.20	1.50	2.50	1.20	1.00			
On	Station Approach	PE21 8RN			1.00	1.20	1.50	2.50	1.20	1.00	5.00	7.00	15.00
	Tunnard Street	PE21 6PL						2.00	1.20	1.00		8.00	10.00

**Standard
Non Business**

**Off Street Parking
On Street Parking**

Seasonal Tickets Valid at:

Botolph Street	PE21 6TU
Doughty Quay	PE21 8SP
St George's Road	PE21 8YB
Artillery Row	PE21 6TY
Maud Street	PE21 6TP
Buoy Yard	PE21 6JX
Victoria Place	PE21 8UL
Staniland	PE21 8SS
George Street	PE21 8XF
Spayne Road	PE21 6JT
Tunnard Street	PE21 6PL

<u>PARKING SEASON TICKETS AND FINES</u>		Charges 2019/20 £	Proposed Increase 2020/21 £	Proposed Charges 2020/21 £	
Trade bay (annual)	24 hours per day	370.00	0.00	370.00	
Traders bay (quarterly)	24 hours per day	100.00	0.00	100.00	
Traders bay (monthly)	24 hours per day	35.00	0.00	35.00	
Parent Parking Permits (selected car parks only)	(per day according to number of school days each term)	0.50	0.00	0.50	
Premier Permit (annual) - long stay	24 hours per day	450.00	0.00	450.00	
Premier Permit (quarterly) - long stay	24 hours per day	120.00	0.00	120.00	
Premier Permit (monthly) - long stay	24 hours per day	45.00	0.00	45.00	
24 hour EV charging permit (annual)	24 hours per day	0.00	400.00	400.00	New fee
Season Tickets - daily (annual) - long stay	8 am - 6 pm	350.00	0.00	350.00	
Season Tickets - daily (quarterly) - long stay	8 am - 6 pm	95.00	0.00	95.00	
Season Tickets - daily (monthly) - long stay	8 am - 6 pm	35.00	0.00	35.00	
Season Ticket - overnight (annual)	6 pm - 8.00 am	210.00	0.00	210.00	
Season Ticket - overnight (quarterly)	6 pm - 8.00 am	60.00	0.00	60.00	
Season Ticket - overnight (monthly)	6 pm - 8.00 am	25.00	0.00	25.00	
Overnight EV permit (monthly)	6 pm - 8.00 am	0.00	20.00	20.00	New fee
Resident's season tickets (annual)	24 hours per day	225.00	0.00	225.00	
Resident's season tickets (quarterly)	24 hours per day	60.00	0.00	60.00	
Resident's season tickets (monthly)	24 hours per day	22.50	0.00	22.50	
Resident's season ticket-daily (annual)	8am - 6pm	175.00	0.00	175.00	
Resident's season ticket-daily (quarterly)	8am - 6pm	47.50	0.00	47.50	
Resident's season ticket - daily (monthly)	8am - 6pm	17.50	0.00	17.50	
Resident's season ticket- overnight (annual)	6pm - 8am	105.00	0.00	105.00	
Resident's season ticket- overnight (quarterly)	6pm - 8am	30.00	0.00	30.00	
Resident's season ticket - overnight (monthly)	6pm - 8am	22.50	0.00	22.50	
Resident's overnight EV permit (monthly)	6pm - 8am	0.00	17.50	17.50	New fee

<u>PARKING SEASON TICKETS AND FINES</u>		Charges 2019/20 £	Proposed Increase 2020/21 £	Proposed Charges 2020/21 £
Blue Street season ticket	24 hours per day	150.00	0.00	150.00
Staff Charges	7 Days	n/a	0.00	n/a
Bus Departures		0.32	0.00	0.32
Lower Band Penalty Charge Notice(PCN) (paid within 14 days)		25.00	0.00	25.00
Lower Band Penalty Charge Notice(PCN) (paid within 14-28 days)		50.00	0.00	50.00
Lower Band Penalty Charge Notice(PCN) (paid after 28 days)		75.00	0.00	75.00
Higher Band Penalty Charge Notice(PCN) (paid within 14 days)		35.00	0.00	35.00
Higher Band Penalty Charge Notice(PCN) (paid within 14-28 days)		70.00	0.00	70.00
Higher Band Penalty Charge Notice(PCN) (paid after 28 days)		105.00	0.00	105.00

Seasonal Tickets Valid at:

Botolph Street
 Doughty Quay
 St George's Road
 Artillery Row
 Maud Street
 Buoy Yard
 Victoria Place
 Staniland
 George Street
 Spayne Road
 Tunnard Street

The above parking charges are inclusive of VAT

Penalty Charge Notices are Non-Vatable

The bus departure rates are exclusive of VAT (standard rated)

BUILDING CONTROL FEES AND CHARGES

	Charges 2018/19 £	Proposed Increase 2019/20 £	Charges 2019/20 £	Proposed Increase 2020/21 £	Proposed Charges 2020/21 £	VAT LIABILITY
Copy of Building Regulation Approval (where number is quoted)	38.00		38.00		38.00	Standard rate
Letter of Comfort	48.00		48.00		48.00	Standard rate
Building Regulations (Confirmation of erection of outbuildings in accordance with the approved plans)	189.00		189.00		189.00	Standard rate

PLANNING AND DEVELOPMENT SERVICES

APPENDIX 4

	Charges 2019/20 £	Proposed Increase 2020/21 £	Proposed Charges 2020/21 £
Copy of Planning Decision Notice	5.00		5.00
Planning Committee Agenda	7.10		7.10
Photocopy of Background Papers per sheet	0.10		0.10
Each additional A4 sheet per sheet	0.10		0.10
Planning Application information searches	25.70		25.70
Lincolnshire Design Guide (County wide price)	32.80		32.80
Production of Plans for consultation and inspection purposes only			
A0 size (841mm x 1189mm)	4.10		4.10
A1 size (841mm x 594mm)	2.10		2.10
A2 size (420mm x 594mm)	1.00		1.00
A3 size (297mm x 420mm) Black & White	0.30		0.30
A3 size (297mm x 420mm) Colour	0.60		0.60
A4 size (297mm x 210mm) Black & White	0.10		0.10
A4 size (297mm x 210mm) Colour	0.20		0.20
Adopted South East Lincolnshire Local Plan	78.00		78.00
Postage & Packaging	5.50		5.50
Copy of Tree Preservation Orders	5.00		5.00
Copies of Local Development Schemes	17.10		17.10
If invoice is required for any of above services	5.40		5.40

**VAT
LIABILITY**

Non business - no VAT charge
Zero rated - 0%
Standard rate
Standard rate
Non business - no VAT charge
Zero rated - 0%

Standard rate
Standard rate
Standard rate
Standard rate
Standard rate
Standard rate
Standard rate

Standard rate
Standard rate

Non business - no VAT charge
Zero rated - 0%

VAT liability depends on what invoice is for

Planning Application Fees

**Charges
2020/21
£**

Outline Planning Permission			
Site Area	Not more than 2.5 hectares	£462 per 0.1 hectare	Non business - no VAT charge
	More than 2.5 hectares	£11,432 + £138 per 0.1 hectares up to a maximum of £150,000	Non business - no VAT charge
Householder Applications			
Alterations / extensions to a single dwellinghouse , including works within boundary	Single dwellinghouse	£206.00	Non business - no VAT charge
Full Applications (and First Submissions of Reserved Matters; or Technical Details Consent)			
Alterations or extensions to existing dwellinghouses , including works within boundaries	Single dwellinghouse (or single flat)	£206.00	Non business - no VAT charge
	2 or more dwellinghouses (or two or more flats)	£407.00	Non business - no VAT charge
New dwellinghouses	Not more than 50 new dwellinghouses	£462 per dwellinghouse	Non business - no VAT charge
	More than 50 new dwellinghouses	£22,859 + £138 per additional dwellinghouse up to a maximum £300,000	Non business - no VAT charge
Erection of buildings (not dwellinghouses, agricultural, glasshouses, plant nor machinery)			
Gross floor space to be created by development	No increase in gross floor space or no more than 40 sq m	£234.00	Non business - no VAT charge
	More than 40 sq m but no more than 75 sq m	£462.00	Non business - no VAT charge
	More than 75 sq m but no more than 3,750 sq m	£462 for each 75sq m or part thereof	Non business - no VAT charge
	More than 3,750 sq m	£22,859 + £138 for each additional 75 sq m in excess of 3,750 sq m to a maximum of £300,000	Non business - no VAT charge
The erection of buildings (on land used for agriculture for agricultural purpose)			
Gross floor space to be created by development	Not more than 465 sq m	£96.00	Non business - no VAT charge
	More than 465 sq m but not more than 540 sq m	£462.00	Non business - no VAT charge
	More than 540 sq m but not more than 4,215 sq m	£462 for first 540 sq m + £462 for each 75 sq m (or part thereof) in excess of 540 sq m	Non business - no VAT charge
	More than 4,215 sq m	£22,859 + £138 for each 75 sq m (or part thereof) in excess of 4,215 sq m up to a maximum of £300,000	Non business - no VAT charge
Erection of Glasshouses and Polytunnels (on land used for the purposes of agriculture)			
Gross floor space to be created by development	Not more than 465 sq m	£96.00	Non business - no VAT charge
	More than 465 sq m	£2,580.00	Non business - no VAT charge
Erection / alterations / replacement of plant and machinery			
Site area	Not more than 5 hectares	£462 for each 0.1 hectare (or part thereof)	Non business - no VAT charge
	More than 5 hectares	£22,859 + additional £138 for each 0.1 hectare (or part thereof) in excess of 5 hectares to a maximum of £300,000	Non business - no VAT charge

Applications other than Building Works			
Car parks, service roads or other accesses	For existing uses	£234.00	Non business - no VAT charge
Waste (Use of land for disposal of refuse or waste materials or deposit of material remaining after extraction or storage of minerals)			
Site area	Not more than 15 hectares	£234 for each 0.1 hectare (or part thereof)	Non business - no VAT charge
	More than 15 hectares	£34,934 + £138 for each 0.1 hectare (or part thereof) in excess of 15 hectares up to a maximum of £78,000	Non business - no VAT charge
Operations connected with exploratory drilling for oil or natural gas			
Site area	Not more than 7.5 hectares	£508 for each 0.1 hectare (or part thereof)	Non business - no VAT charge
	More than 7.5 hectares	£38,070 + additional £151 for each 0.1 hectare (or part thereof) in excess of 7.5 hectares up to a maximum of £300,000	Non business - no VAT charge
Operations (other than exploratory drilling) for the winning and working of oil or natural gas			
Site area	Not more than 15 hectares	£257 for each 0.1 hectare (or part thereof)	Non business - no VAT charge
	More than 15 hectares	£38,520 + additional £151 for each 0.1 in excess of 15 hectare up to a maximum of £78,000	Non business - no VAT charge
Other operations (winning & working of minerals) excluding oil and natural gas			
Site area	Not more than 15 hectares	£234 for each 0.1 hectare (or part thereof)	Non business - no VAT charge
	More than 15 hectares	£34,934 + additional £138 for each 0.1 in excess of 15 hectare up to a maximum of £78,000	Non business - no VAT charge
Other operations (not coming within any of the above categories)			
Site area	Any site area	£234 for each 0.1 hectare (or part thereof) up to a maximum of £2,028	Non business - no VAT charge
Lawful Development Certificates			
Existing use or operation		Same as Full	
Existing use or operation - lawful not to comply with any condition or limitation		£234.00	Non business - no VAT charge
Proposed use or operation		Half the normal planning fee	Non business - no VAT charge
Prior Approval			
Larger Home Extensions (from 19 August 2019)		£96.00	Non business - no VAT charge
Agriculture and Forestry buildings & operations		£96.00	Non business - no VAT charge
Demolition of buildings		£96.00	Non business - no VAT charge
Communications (previously referred to as 'Telecommunications Code Systems Operators')		£462.00	Non business - no VAT charge
Change of use *refer to guidance		£96.00	Non business - no VAT charge
Change of use including building operations * refer to guidance		£206.00	Non business - no VAT charge
Reserved Matters			
Application for approval of reserved matters following outline approval		Full fee due or if full fee already paid then £462 due	Non business - no VAT charge
Approval / Variation / discharge of condition			
Application for removal or variation of a condition following grant of planning permission		£234	Non business - no VAT charge
Request for confirmation that one or more planning conditions have been complied with		£34 per request for Householder otherwise £116 per request	Non business - no VAT charge

Change of Use of a building to use as one or more separate dwellinghouses, or other cases		
Number of dwellinghouses	Not more than 50 dwellinghouses	£462 for each
	More than 50 dwellinghouses	£22,859 + £138 for each in excess of 50 up to a maximum of £300,000
Other Charges of Use of a building or land		£462

Non business - no VAT charge

Non business - no VAT charge

Non business - no VAT charge

Advertising	
Relating to the business on the premises	£132
Advance signs which are not situated on or visible from the site, directing the public to a business	£132
Other advertisements	£462

Non business - no VAT charge

Non business - no VAT charge

Non business - no VAT charge

Application for a Non-material Amendment Following a Grant of Planning Permission	
Applications in respect of householder developments	£34.00
Applications in respect of other developments	£234.00

Non business - no VAT charge

Non business - no VAT charge

Application for Permission in Principle	
Site area	£402 for each 0.1 hectare (or part thereof)

Non business - no VAT charge

	Charges 2019/20 £	Proposed Increase 2020/21 £	Proposed Charges 2020/21 £	VAT LIABILITY
TYPE OF DEVELOPMENT				
Householder development including alterations and extensions.	85.00		85.00	Standard rate
Change of use including siting of caravans.	190.00		190.00	Standard rate
Development of 1-10 dwellings, or residential development on sites of less than 0.50 ha including changes of use to residential.	£220 for 1st dwelling; and £130 for each additional dwelling.		£220 for 1st dwelling; and £130 for each additional dwelling.	Standard rate
Development of 11-50 dwellings, or residential development on sites of over 0.50 ha but less than 1.0 ha including changes of use to residential.	£1,000 for the 10th dwelling; and £65 for each additional dwelling.		£1,000 for the 10th dwelling; and £65 for each additional dwelling.	Standard rate
Development of 51+ dwellings, or residential development on sites of more than 1.0 including changes of use to residential.	Minimum fee £3,000 with additional fee subject to negotiation dependent upon complexity of proposal (PPA encouraged) and resources required.		Minimum fee £3,000 with additional fee subject to negotiation dependent upon complexity of proposal (PPA encouraged) and resources required.	Standard rate
Non residential development up to 499 square metres floor area or 0.50 hectare site area.	200.00		200.00	Standard rate
Non residential development of over 500 and 999 square metres floor area or between 0.51 and 1.0 hectares site area.	£250 plus £125 for each additional 100m ² ; or £1,000 for each 0.1 ha		£250 plus £125 for each additional 100m ² ; or £1,000 for each 0.1 ha	Standard rate
Non residential development of over 1000 and 4999 square metres floor area or between 1.1 and 2.0 hectares site area.	£825 for 1000m ² plus £75 for each additional 100m ² or 0.1 ha.		£825 for 1000m ² plus £75 for each additional 100m ² or 0.1 ha.	Standard rate
Non residential development of over 5000 square metres floor area or over 2.1 hectares site area.	£3,000 with additional fee subject to negotiation dependent upon complexity of proposal (PPA encouraged).		£3,000 with additional fee subject to negotiation dependent upon complexity of proposal (PPA encouraged).	Standard rate
Alterations to non-residential development where no new floor area space is created.	100.00		100.00	Standard rate
Variation or removal of planning conditions, Telecommunications development, Certificates of Lawful Development, Advertisements, and Listed Building Advice.	£80.00; Alterations to a listed building £120.00; Additional site visit £125.00		£80.00; Alterations to a listed building £120.00; Additional site visit £125.00	Standard rate
Exemptions and Reductions				
Proposals by parish and town councils and non profit making organisations	No Charge		No Charge	
Proposals relating to the needs of persons with disabilities.	No Charge		No Charge	
Proposals by registered social landlords	No Charge		No Charge	
Proposals relating to a proposal on a property subject to an article 4 direction	No Charge		No Charge	
Proposals form part of a scheme of works covered by the Partnership Scheme in Conservation Areas	No Charge		No Charge	

Where a proposal covers more than one category of development the highest of the relevant fees will be charged.

PLANNING AND DEVELOPMENT SERVICES - PLANNING PERFORMANCE AGREEMENTS

Fees relating to schemes subject to Planning Performance Agreements are negotiated on a case-by-case basis. The charges below are indicative and are not to be considered exhaustive. The Council seek to recover costs of areas not covered below or where external specialist support is required. The costs identified do not include those associated with drawing up or signing the agreement.

	Charges 2019/20 £	Proposed Increase 2020/21 £	Proposed Charges 2020/21 £	
Planning				
Daylight / Sunlight assessment	£1,200.00		£1,200.00	Standard rate
Economic / Employment Statement	£1,200.00		£1,200.00	Standard rate
Consultees				
Environmental Health -				
- Contaminated Land	£240.00		£240.00	Standard rate
- Air Quality	£240.00		£240.00	Standard rate
- Noise	£240.00		£240.00	Standard rate
- Vibration	£240.00		£240.00	Standard rate
- Odour	£240.00		£240.00	Standard rate
- Lighting	£240.00		£240.00	Standard rate
- Health Impact Assessments	£240.00		£240.00	Standard rate
Conservation - Heritage	£480.00		£480.00	Standard rate
Conservation - Biodiversity	£600.00		£600.00	Standard rate
Archaeology	£180.00		£180.00	Standard rate
Environmental Operations (Bins / Waste)	£120.00		£120.00	Standard rate
Policy	£480.00		£480.00	Standard rate
Housing Department (Affordable Housing)	£1,000.00		£1,000.00	Standard rate
Structural Assessment of Building	£600.00		£600.00	Standard rate

* Officer Time: (Including VAT)

Senior Development Management Officer £3,000.00

Growth Manager £1,800.00

EXEMPTIONS AND REDUCTIONS No fee will be charged for:

Proposals by parish and town councils and non profit making organisations

Proposals relating to the needs of persons with disabilities

Proposals solely for affordable housing

SPORTS CHARGES

	Charges 2018/19 £	Proposed Increase 2019/20 £	Proposed Charges 2019/20 £	VAT LIABILITY
Football Pitch per match under-10's	17.00	0.00	17.00	Standard rate
Football Pitch per match under-16's	22.00	0.00	22.00	Standard rate
Football Pitch per match Adults	35.00	0.00	35.00	Standard rate
Football Pitch unauthorised use	80.00	0.00	80.00	Standard rate
Bowls per hour	n/a		n/a	charge no longer applicable
Bowls seasonal ticket	n/a		n/a	charge no longer applicable

Please avoid single lets for 24 hours or more and series of lets.

If pitch/court is a single let for 24hours or more, income is exempt and therefore no VAT is charged.

If pitch/court is a series of lets and fulfills ALL of the following criteria, income is exempt (no VAT charged):

1. 10 or more lets/sessions booked
2. Each let is for the same activity
3. Each let is in the same place
4. The interval between each let is at least 1 day, but no more than 14 days
5. The series of lets is paid for as a whole and there is no provision for a refund
6. The facilities are let out to a school, club, association or organisation such as local league
7. The person(s) to whom facilities are let has exclusive use of them during the sessions

Homeless Hostel Rent and Charges

	Charges 2019/20 £	Proposed Increase 2020/21 £	Proposed Charges 2020/21 £	VAT LIABILITY
- Rent element only per week	156.80	3.92	160.72	Exempt
- Rent element only per night	22.40	0.56	22.96	Exempt
- Service Charge (Heating, lighting, water) - per wk.	21.00	0.56	21.56	Exempt
- Service Charge (Heating, lighting, water) - per night	3.00	0.08	3.08	Exempt
TOTAL CHARGE PER WEEK	177.80		182.28	
TOTAL CHARGE PER NIGHT	25.40		26.04	

HMO LICENCE FEES

	Charges 2019/20 £	Proposed Increase 2020/21 £	Proposed Charges 2020/21 £	VAT LIABILITY
Variation of existing licence	0.00	0.00	0.00	Non business - No VAT charge
Process of initial application cost - Part 1	479.00	0.00	479.00	Non business - No VAT charge
Post approval application cost - Part 2	469.00	0.00	469.00	Non business - No VAT charge

Housing Act Notice

	Charges 2019/20 £	Proposed Increase 2020/21 £	Proposed Charges 2020/21 £	VAT LIABILITY
Hazard Awareness Notice (Owner Occupier)	No Charge	0.00	No Charge	Exempt
Hazard Awareness Notice (private rented sector)	100.00	0.00	100.00	Exempt
Improvement Notice; Prohibition Order; Demolition Order - (for one hazard)	200.00	0.00	200.00	Exempt
Improvement Notice; Prohibition Order; Demolition Order - (for each additional hazard included within the Notice / Order)	60.00	0.00	60.00	Exempt

Other Housing Fees

	Charges 2019/20 £	Proposed Increase 2020/21 £	Proposed Charges 2020/21 £	VAT LIABILITY
Property inspection and report (per hour)	95.00	0.00	95.00	Exempt

PROPERTY SERVICES

	Charges 2019/20 £	Proposed Increase 2020/21 £	Proposed Charges 2020/21 £	VAT LIABILITY
Naming of a new street	£92.80 per street.		£92.80 per street.	Non business - no VAT charge
Renaming of an existing street at the request of all of its residents.	£92.80 for the street plus £23.20 per dwelling		£92.80 for the street plus £23.20 per dwelling	Non business - no VAT charge
Naming or numbering of a new dwelling on an existing street.	£34.80 per dwelling		£34.80 per dwelling	Non business - no VAT charge
Naming or numbering of a new dwelling on a new development consisting of 1 – 5 plots.	£34.80 per dwelling		£34.80 per dwelling	Non business - no VAT charge
Naming or numbering of a new dwelling on a new development consisting of 6 – 10 plots.	£ 29.00 per dwelling		£ 29.00 per dwelling	Non business - no VAT charge
Naming or numbering of a new dwelling on a new development consisting of 11 - 29 plots.	£ 23.20 per dwelling		£ 23.20 per dwelling	Non business - no VAT charge
Naming or numbering of a new dwelling on a new development consisting of 30 - 74 plots.	£ 17.40 per dwelling		£ 17.40 per dwelling	Non business - no VAT charge
Naming or numbering of a new dwelling on a new development consisting of 75 + plots	£13.35 per dwelling		£13.35 per dwelling	Non business - no VAT charge
Addition or alteration of a name to an existing dwelling.	£ 34.80 per dwelling		£ 34.80 per dwelling	Non business - no VAT charge
Changes to a development after initial application for naming and numbering has been processed.	£ 23.20 per dwelling		£ 23.20 per dwelling	Non business - no VAT charge

CIVIC AND ELECTORAL

	Current Charges 2019/20 £	3% Increase 2020/21 £	Proposed Charges 2020/21 £	VAT LIABILITY
Hire of Council Chamber	21.40	0.60	22.00	Standard rate
Hire of Meeting Room	21.40	0.60	22.00	Standard rate
Hire of Committee Room	21.40	0.60	22.00	Standard rate
Hire of Haven Room	10.70	0.30	11.00	Standard rate
Hire of Maud Foster	10.70	0.30	11.00	Standard rate
Refreshments at meetings	15.10	0.50	15.60	Standard rate
Sale of Electoral Registers - FIXED BY STATUTE				

* These charges are per hour of rental