

	Charges 2018/19 £	Proposed Increase 2019/20 £	Proposed Charges 2019/20 £	VAT LIABILITY
Burial Fee - Adult (Resident of the Borough)	820.00	42.00	862.00	Non business - no VAT
Burial Fee - Adult (Non resident within 5 years)	1,640.00	84.00	1,724.00	Non business - no VAT
Burial Fee - Child 6 - 15 years	248.00	0.00	248.00	Non business - no VAT
Burial Fee - Child 1 month - 5 years	99.00	0.00	99.00	Non business - no VAT
Burial Fee - Child up to 1 month	35.00	0.00	35.00	Non business - no VAT
Burial Fee - Non Viable Foetus or Baby Tissues resulting from post mortem	35.00	0.00	35.00	Non business - no VAT
Excavation of grave space in preparation for construction of brick vault:				
Brick Vault : Single	POA	-	POA	Non business - no VAT
Double	POA	-	POA	Non business - no VAT
Others (pro rata)	POA	-	POA	
Re-opening of grave for interment in existing vault (excavation & re-filling)	820.00	42.00	862.00	Non business - no VAT
Cremated remains placed in coffin for interment	75.00	5.00	80.00	Non business - no VAT
Interment (beneath surface) or exhumation of cremated remains in Cemetery	148.00	2.00	150.00	Non business - no VAT
Double interment of cremated remains (one excavation, 2 caskets or both in same casket)	222.00	3.00	225.00	Non business - no VAT
Scatter of Cremated Remains in cemetery (unwitnessed)	60.00	5.00	65.00	Non business - no VAT
Officer attendance at witnessed scattering or interment of ashes - (by appointment only)	25.00	2.00	27.00	Non business - no VAT
Exhumation of coffined body from cemetery	POA	-	POA	Standard rate
Fees and Charges				
Purchase of Exclusive Right of burial (including memorial permit) - single space (resident of Borough)	1,000.00	100.00	1,100.00	Non business - no VAT
Purchase of Exclusive Right of burial (including memorial permit) - single space (non resident)	2,000.00	200.00	2,200.00	non business - no VAT
Purchase of Exclusive Right of Burial for a cremated remains plot at Fosdyke Cemetery	NEW CHARGE	0.00	550.00	Non business - no VAT
Transfer of grave ownership fee	30.00	5.00	35.00	non business - no VAT
Administration fee for surrender of Exclusive Right of Burial or rectification to change to alternative grave space	45.00	5.00	50.00	Non business - no VAT
Permit for vase (unpurchased graves)	65.00	5.00	70.00	Non business - no VAT
Exclusive right of burial for child grave including memorial permit	75.00	0.00	75.00	Non business - no VAT
Permit for additional inscription on existing memorial	42.00	3.00	45.00	Non business - no VAT
Grave maintenance - Annual contract				
With Planting - Single	110.00	0.00	110.00	Standard rate
With Planting - Double	220.00	0.00	220.00	Standard rate
With Planting - Triple	330.00	0.00	330.00	Standard rate
With Planting - Quadruple	440.00	0.00	440.00	Standard rate
Family History Searches:				
To locate names in the indexes & registers through to identification of the grave on site - per grave	2.50	0.00	2.50	Standard rate
Non-genealogical searches or names not found in indexes	no charge	0.00	no charge	

BOSTON CREMATORIUM

	Charges 2018/19 £	Proposed Increase 2019/20 £	Proposed Charges 2019/20 £	VAT LIABILITY
Memorial Price List				
Book of Remembrance				
2 Line Inscription	75.00	4.00	79.00	Standard rate
5 Line Inscription	110.00	6.00	116.00	Standard rate
8 Line Inscription	139.00	7.00	146.00	Standard rate
Illustration, Badge, Coat of Arms etc (to accompany 5 & 8 line entries only)	75.00	4.00	79.00	Standard rate
Miniature Book of Remembrance 2 line entry	75.00	4.00	79.00	Standard rate
Miniature Book of Remembrance 5 line entry	110.00	6.00	116.00	Standard rate
Miniature Book of Remembrance 8 line entry	139.00	7.00	146.00	Standard rate
Memorial card - 2 line entry	28.50	0.00	28.50	Standard rate
Memorial card - 5 line entry	34.00	0.00	34.00	Standard rate
Memorial card - 8 line entry	39.50	0.00	39.50	Standard rate
Each additional line in existing Miniature Book	17.00	1.00	18.00	Standard rate
Correction or addition to Book of Remembrance entry (client error)	17.00	1.00	18.00	Standard rate
Fixed Term Memorials				
Renewal of dedication for existing individual roses, trees & shrubs - per annum	23.00	1.00	24.00	Standard rate
Each 5 year dedication of one granite Bench plaque (one third share, 3 plaques per granite bench), bench remains the property of the Council	382.00	19.00	401.00	Standard rate
Each 5 year dedication of plaque on wooden bench (one plaque per bench only), includes maintenance of bench which remains the property of the Council	461.00	23.00	484.00	Standard rate
Inscribed granite wall plaque or tower plaque- initial set up plus first year of dedication	80.00	4.00	84.00	Standard rate
Inscribed granite wall plaque or tower plaque - per each year of dedication	40.00	2.00	42.00	Standard rate
Single Leather Recordia Panel in Chapel of Remembrance (1st yr)	47.00	2.00	49.00	Standard rate
Leather Recordia Panel (per year-2nd year onwards), single or double	24.00	0.00	24.00	Standard rate
Double Leather Recordia Panel in Chapel of Remembrance (1st yr)	94.00	4.00	98.00	Standard rate
Re-enameling of lettering on existing memorial tablet (all types) (5year old or more)	92.00	5.00	97.00	Standard rate
Plaque on babies memorial wall, initial set up charge	56.00	0.00	56.00	Standard rate
Lease of plaque for babies memorial (per year)	16.00	0.00	16.00	Standard rate
Placement of ashes in above-ground granite vault , (99 year lease), including plaque and urn	1,200.00	60.00	1,260.00	Standard rate
Second placement of ashes in existing above-ground granite vault (existing lease period stands), including plaque and urn	250.00	13.00	263.00	Standard rate
Photo plaque on Vault plaque or Columbarium plaque (each plaque)	105.00	5.00	110.00	Standard rate
Initial placement of ashes in columbarium niche - 50 year lease includes inscribed polished granite tablet and urn	600.00	30.00	630.00	Standard rate
Initial placement of ashes in columbarium niche - 99 year lease includes inscribed polished granite tablet and urn	1,200.00	60.00	1,260.00	Standard rate
2nd placement in existing columbarium niche (remaining lease period stands). Includes inscribed polished granite tablet and urn	250.00	13.00	263.00	Standard rate
Other Charges				
Replacement or re-facing of memorial tablet (memorial pathway) incl 30 letters	920.00	0.00	920.00	Standard rate
Grey Granite memorial tablet for Garden of Rest (opposite front entrance), incl 30 letters	300.00	15.00	315.00	Standard rate
Each additional letter of inscription on memorial tablet (memorial pathway & opposite front entrance)	3.50	0.20	3.70	Standard rate
Replacement metal flower container for existing memorial tablet	12.00	1.00	13.00	Standard rate
Additional name/plaque on existing Rose/Shrub or Tree (perspex type)	31.00	2.00	33.00	Standard rate
Addition to or replacement of existing cast bronze plaque in communal rose bed	96.00	5.00	101.00	Standard rate

BOSTON CREMATORIUM

	Charges 2018/19 £	Proposed Increase 2019/20 £	Proposed Charges 2019/20 £	VAT LIABILITY
Upgrade to Cast bronze plaque on existing memorial tree or rose bush	96.00	5.00	101.00	Standard rate
Media Fees				
Audio only: Recording of a funeral service supplied as CD or USB (first copy)	37.00	2.00	39.00	Standard rate
Each additional CD or USB	17.00	1.00	18.00	Standard rate
Audio visual recording of funeral service supplied on DVD or USB - first copy	41.00	0.00	41.00	Standard rate
Each additional DVD or USB audio visual recording	19.00	0.00	19.00	Standard rate
Webcasting of funeral service (USB/DVD of webcast is extra as above if req)	82.00	4.00	86.00	Standard rate
Visual tribute set up fee	11.00	1.00	12.00	Standard rate
Visual tribute (stills) during service with or without music - per photo	0.00	2.00	2.00	Standard rate
video footage per minute used	5.00	1.00	6.00	Standard rate
DVD or USB copy of the visual tribute only	21.00	1.00	22.00	Standard rate
DVD or USB copy of the whole service with the Visual tribute embedded	52.00	1.00	53.00	Standard rate
Fees and Charges				
Cremation Fee - Adult	710.00	25.00	735.00	Exempt - no VAT
Cremation Fee - Direct cremation. No funeral service or mourners, 8.30am or 4pm time slot only (cremation next day). Includes 2 pallbearers (wheeled)	520.00	25.00	545.00	Exempt - no VAT
Cremation Fee - Child 6 - 15 years	95.00	0.00	95.00	Exempt - no VAT
Cremation Fee - Child 1 month to 5 years	27.00	0.00	27.00	Exempt - no VAT
Cremation Fee - Child under 1 month, non-viable foetus or body part resulting from post mortem	17.00	0.00	17.00	Exempt - no VAT
Cremation Fee - Batch Cremation of pre-12 week foetuses (per batch not exceeding 20.)	41.00	4.00	45.00	Exempt - no VAT
Provision of one pall bearer	20.00	2.00	22.00	Standard rate
Provision of two pall-bearers (maximum & only if available)	40.00	4.00	44.00	Standard rate
Additional service slot in Chapel (when available)	185.00	10.00	195.00	Exempt - no VAT
Use of Crematorium Chapel for a burial or memorial service or for training purposes.	185.00	10.00	195.00	Exempt - no VAT
Courier of Cremated remains (including polytainer)	90.00	0.00	90.00	Exempt - no VAT
Storage of cremated remains after 28 days	8.00	0.00	8.00	Exempt - no VAT
Bronze Urn	18.00	1.00	19.00	Exempt - no VAT
Polytainer	11.00	1.00	12.00	Exempt - no VAT
Interment/ exhumation of cremated remains at Crematorium (unwitnessed)	148.00	2.00	150.00	Exempt - no VAT
Interment/ exhumation of cremated remains at Crematorium (witnessed with staff present)	173.00	4.00	177.00	Exempt - no VAT
Scattering of Cremated remains (Witnessed with staff present)	25.00	2.00	27.00	Exempt - no VAT
Scattering of Cremated remains from other Crematoria (unwitnessed)	60.00	5.00	65.00	Exempt - no VAT
Scattering of Cremated remains from other Crematoria (Witnessed with staff present)	85.00	7.00	92.00	Exempt - no VAT
Double interment of cremated remains, (one excavation, 2 caskets or both in same casket)	222.00	3.00	225.00	Exempt - no VAT
Additional Certificate of Cremation (if remains are split or original lost)	12.00	1.00	13.00	Exempt - no VAT
Photocopy of Registrars or Coroners disposal certificate	12.00	1.00	13.00	Exempt - no VAT
Letter of delcaration for customs - remains taken abroad	12.00	1.00	13.00	Exempt - no VAT

COMMERCIAL WASTE WASTE FEES AND CHARGES

	Charges 2018/19	Proposed Increase 2019/20	Proposed Charges 2019/2020	VAT LIABILITY
	£	£	£	
Green Bin prices (residual waste)				
240 Litre - Once Weekly		Price on Application		Non Business
240 Litre - Twice Weekly		Price on Application		Non Business
240 Litre - Fortnightly		Price on Application		Non Business
240 Litre - Monthly		Price on Application		Non Business
360 Litre - Once Weekly		Price on Application		Non Business
360 Litre - Twice Weekly		Price on Application		Non Business
360 Litre - Fortnightly		Price on Application		Non Business
360 Litre - Monthly		Price on Application		Non Business
660 Litre - Once Weekly		Price on Application		Non Business
660 Litre - Twice Weekly		Price on Application		Non Business
660 Litre - Fortnightly		Price on Application		Non Business
660 Litre - Monthly		Price on Application		Non Business
1100 Litre - Once Weekly		Price on Application		Non Business
1100 Litre - Twice Weekly		Price on Application		Non Business
1100 Litre - Fortnightly		Price on Application		Non Business
1100 Litre - Monthly		Price on Application		Non Business
Trade Bags (10 bags per roll)		Price on Application		Non Business
Blue Bin prices				
240L fortnightly		Price on Application		Non Business
240L Monthly		Price on Application		Non Business
360L - Fortnightly		Price on Application		Non Business
360L - Monthly		Price on Application		Non Business
660L Fortnightly		Price on Application		Non Business
660L Monthly		Price on Application		Non Business
1100L Fortnightly		Price on Application		Non Business
1100L Monthly		Price on Application		Non Business
Trade bags (10 bags per roll)		Price on Application		Non Business
Other charges:				
Commercial waste bins:				
Re-instatement of bin		Price on Application		Non Business

WASTE SERVICES**Appendix 4**

	Charges 2018/19 £	Proposed Increase 2019/20 £	Proposed Charges 2019/20 £	VAT LIABILITY
BULKY COLLECTION CHARGES - DOMESTIC				
<u>Bulky Collections: Standard Items</u>				
Collection of 1-2 standard items	16.00	2.00	18.00	Non business
Collection of 3 standard items	21.00	4.00	25.00	Non business
Collection of 4-5 standard items	28.00	2.00	30.00	Non business
<u>Bulky Collections: White Items</u>				
Collection of 1 large white goods	25.00	1.25	26.25	Non business
Collection of 2 large white goods	35.00	1.75	36.75	Non business
<u>Any Other Items</u>				
Eg Carpets, sheds, wood, garden waste	POA		POA	Non business
<u>Refuse Bins</u>				
New/ replacement 240L bin	25.00	0.00	25.00	Non business
New/ replacement 360L bin	0.00	NEW CHARGE	50.00	Non business
New/ replacement 660L bin	150.00	0.00	150.00	Non business
New/ replacement 1100L bin	175.00	0.00	175.00	Non business
<u>Garden Waste Collections</u>				
Garden waste collections for 1 bin (per annum)	30.00	0.00	30.00	non business
Garden waste collections for each extra bin (per annum)	15.00	0.00	15.00	non business
Garden waste 240L bin purchase	25.00	0.00	25.00	non business
BULKY COLLECTIONS - COMMERCIAL (NEW CHARGES)				
<u>Commercial Waste Bulky collections: Standard</u>				
Collection of 1-2 standard items	Price on Application			Non business
Collection of 3 standard items	Price on Application			Non business
Collection of 4-5 standard items	Price on Application			Non business
<u>Commercial Waste Bulky collections: White Items</u>				
Collection of 1 large white goods	Price on Application			Non business
Collection of 2 large white goods	Price on Application			Non business
<u>STREET CLEANING - COMMERCIAL (NEW CHARGES)</u>				
Street Cleaning - large sweeper (Driver +1) Hourly rate-min 2 hours	Price on Application			Standard rate
Street Cleaning - small sweeper (Driver +1) Hourly rate - min 2 hours	Price on Application			Standard rate
Street Cleaning - large sweeper (Driver +1) Day rate - min 2 days	Price on Application			Standard rate
Street Cleaning - small sweeper (Driver +1) Day rate - min 2 days	Price on Application			Standard rate

GROUNDS MAINTENANCE CHARGES

Commercial Tree Services:

Commercial contract services (Tree) half day (plus disposal costs of any waste)

Commercial contract services (Tree) full day (plus disposal costs of any waste)

Charges 2018/19 £	Proposed Increase 2019/20 £	Proposed Charges 2019/20 £	VAT LIABILITY
Price on Application			Standard rate
Price on Application			Standard rate

GUILDHALL

	Charges 2018/19 £	Proposed Increase 2019/20 £	Proposed Charges 2019/20 £	VAT LIABILITY
<u>Private Hire (after 6pm there is a minimum of 2 hours hire required)</u>				
Private hire within normal opening hours (per hour)	50	0	50	Standard Rates
Private hire outside normal opening hours (per hour) *	80	0	80	Standard Rates
Private hire of more than one room (price on application)	Price on application			Standard Rates
Charity private hire within normal opening hours (per hour)	40	0	40	Standard Rates
Charity private hire outside normal opening hours (per hour) *	50	0	50	Standard Rates
Buffet style catering packages are also available - please contact the Guildhall for further information				
<u>Meeting Room Hire</u>				
Meeting room hire within normal opening hours (per hour)	25	0	25	Standard Rates
Meeting room hire outside normal opening hours 8am to 6pm (per hour)	50	0	50	Standard Rates
Refreshments (per serving)	10	2	12	Standard Rates
Buffet style catering packages are also available - please contact the Guildhall for further information				
<u>Wedding Hire</u>				
Wedding hire - Ceremony only	450	70	520	Standard Rates
Reception to follow wedding (per hour)	75	10	85	Standard Rates
Wedding hire - Ceremony only Outside normal opening hours	0	620	620	New fee
Reception to follow wedding (per hour) Outside normal opening hours	0	95	95	New fee
<u>Wedding Hire on bank holidays or during Christmas closure period</u>				
Wedding hire - Ceremony fee (3 hour closure) <i>Applies to weddings between the Christmas and New Year Guildhall closure and Good Friday to Easter Monday</i>	800	-800	0	Removed
Wedding hire - Ceremony fee (3 hour closure) <i>Applies to weddings on bank holidays weekends other than the ones named above</i>	600	-600	0	Removed
Reception to follow wedding (an additional 2 hour closure)	250	-250	0	Removed
Buffet style catering packages are also available - please contact the Guildhall for further information				
<u>Tours (price is for upto 20 people)</u>				
Group guided tour within opening hours (booking required)	40	20	60	Standard Rates
Group guided tour not within opening hours upto 6pm (booking required)	80	-80	0	Removed
Bespoke tours/talks/on and off site/packages	Price on Application			
Paranomal investigations groups	400	0	400	Standard Rates
<u>Other</u>				
Location Hire	Price on Application			Standard Rates
Hire of entire Guildhall	Price on Application			Standard Rates
Photography fee for occasion events	Price on Application			Standard Rates

* Upto 10pm and excluding Christmas and Bank Holidays

The Guildhall is not available for wedding bookings or other hire on bank holidays and during its Christmas closure period

All bookings are subject to availability

ENVIRONMENTAL SERVICES

	Charges 2018/19 £	Proposed Increase 2019/20 £	Proposed Charges 2019/20 £	VAT LIABILITY
Health Education - 3217				
Unit Food Examination (Charge for initial 1st Hour)	90.20	0.00	90.20	Non business - No VAT charge
Unit Food Examination (Charge per hour after initial hour)	42.40	0.00	42.40	Non business - No VAT charge
Request for a revisit	150.00	0.00	150.00	Non business - No VAT charge
Training courses (food safety)				
Setting up a food business	75.00	0.00	75.00	Non business - No VAT charge
Food Hygiene refresher (Half day)	100.00	0.00	100.00	Non business - No VAT charge
Food Hygiene refresher (Full day)	175.00	0.00	175.00	Non business - No VAT charge
Management system coaching	75.00	0.00	75.00	Non business - No VAT charge
Short courses	25.00	0.00	25.00	Non business - No VAT charge
Dog Warden - 3219				
Dog Fines (Seizure) - FIXED BY STATUTE	25.00	0.00	25.00	Non business - No VAT charge
Stray Dogs - Admin Charge per dog.	20.00	0.00	20.00	Standard rate
Kennelling fees (per day)	11.00	0.00	11.00	Non business - No VAT charge
Dog Control				
Dog Fouling (Fixed penalty) - FIXED BY STATUTE	100.00	0.00	100.00	Non business - No VAT charge
Failing to exclude your dog from a fenced off children's play area - FIXED BY STATUTE	100.00	0.00	100.00	Non business - No VAT charge
Failing to put a nuisance or dangerous dog on a lead when requested to do so by an authorised officer - FIXED BY STATUTE	100.00	0.00	100.00	Non business - No VAT charge
Failure to provide evidence of the means to clear up dog faeces (Bag or receptacle).- FIXED BY STATUTE	100.00	0.00	100.00	Non business - No VAT charge
Mobile Homes Act 2013 - licence fees				
New Site Licence	365.00	0.00	365.00	Non business - No VAT charge
New Site Licence per pitch	8.50	0.00	8.50	Non business - No VAT charge
Transfer / amendment of existing site licence	225.00	0.00	225.00	Non business - No VAT charge
Significant amendments	255.00	0.00	255.00	Non business - No VAT charge
Annual fee for existing site licence per pitch	3.00	0.00	3.00	Non business - No VAT charge
Enforcement notices	100.00	0.00	100.00	Non business - No VAT charge
Enforcement notices additional one	50.00	0.00	50.00	Non business - No VAT charge
Depositing site rules	50.00	0.00	50.00	Non business - No VAT charge
Pollution - 3216				
Contaminated Land (consultation and advice) - charged per hour	30.00	0.00	30.00	Non business - No VAT charge
Port Health - 3214				
Ship Sanitation Certificate - FIXED BY STATUTE	120.00	0.00	120.00	Non business - No VAT charge
Ship Sanitation Extension - FIXED BY STATUTE	55.00	0.00	55.00	Non business - No VAT charge
Street Cleansing - 3235				
Litter Fixed Penalty - FIXED BY STATUTE	75.00	0.00	75.00	Non business - No VAT charge
Fly tipping penalty - FIXED BY STATUTE	150-400	0	150-400	Non business - No VAT charge
Public Conveniences - 3204				
Radar Keys	5.00	0.00	5.00	Non business - No VAT charge

MISCELLANEOUS LICENCES

	Charges 2018/19 £	Proposed Increase 2019/20 £	Proposed Charges 2019/20 Part A £	Proposed Charges 2019/20 Part B £	Proposed Charges 2019/20 Total £	VAT LIABILITY
Sex Establishments (1st Application)	1,547.00		1,330.00	217.00	1,547.00	Non business - No VAT charge
Sex Establishments (Renewal Application)	539.00		322.00	217.00	539.00	Non business - No VAT charge
Pet Shops	112.50	0.00	75.00	37.50	112.50	Non business - No VAT charge
Riding Establishments	131.00	0.00	93.50	37.50	131.00	Non business - No VAT charge
Animal Boarding	122.00	0.00	84.50	37.50	122.00	Non business - No VAT charge
Keeping or training of animals for exhibition	0.00	0.00	84.50	37.50	122.00	Non business - No VAT charge
Day care for Dogs	0.00	0.00	84.50	37.50	122.00	Non business - No VAT charge
Reinspection fee for all types of animal welfare licences	0.00	0.00	80.00	0.00	80.00	Non business - No VAT charge
Dog Breeders	131.00	0.00	93.50	37.50	131.00	Non business - No VAT charge
Dangerous Wild Animals (1st Application)	284.50	0.00			284.50	Non business - No VAT charge
Dangerous Wild Animals (Renewal Application)	210.00	0.00			210.00	Non business - No VAT charge
Zoo Licence Grant 4 years	445.00	0.00	368.00	77.00	445.00	Non business - No VAT charge
Zoo Licence Renewal 6 years	368.00		291.00	77.00	368.00	
Zoo Licence Transfer	148.00				148.00	
Zoo Licence Annual Inspection	77.00				77.00	
Tattooing, ear piercing, acupuncture & electrolysis Premises Registration	116.00	0.00	86.00	30.00	116.00	Non business - No VAT charge
Tattooing, ear piercing, acupuncture & electrolysis Personal Registration	49.50	0.00			49.50	Non business - No VAT charge
Street Trading Consent	112.50	0.00			112.50	Non business - No VAT charge
Street Trading daily consent	16.00	0.00			16.00	Non business - No VAT charge
Scrap Metal Dealers	0.00				0.00	
Scrap Metal Dealer Site Licence	488.50	0.00	316.50	172.00	488.50	Non business - No VAT charge
Scrap Metal Dealer Collector Licence Fee	228.50	0.00	161.50	67.00	228.50	Non business - No VAT charge
Variation of licence collector to site	218.50	0.00			218.50	Non business - No VAT charge
Variation of licence site to collector	57.00	0.00			57.00	Non business - No VAT charge
Change of site manager	47.00	0.00			47.00	Non business - No VAT charge
Minor change e.g. change of licensee details	32.00	0.00			32.00	Non business - No VAT charge
Duplicate Licence (Standard replacement Licence fee for all licence types)	10.50				10.50	Non business - No VAT charge
Register entry fee (for the first entry and £0.50 per entry thereafter)	10.50				10.50	Non business - No VAT charge

Premises Licence and Club Premises Certificates 2019/20

Statutory fees - no increase.

Bands	A	B	C	D	E
Non-Domestic rateable value	£0 - £4,300	£4,301 - £33,000	£33,001 - £87,000	£87,001 - £125,000	£125,001 and over

Premises Licences and Club Premises Certificates (New, Variations & Conversion)

If Band D and E are used exclusively or primarily for supply of alcohol for consumption on the premises then a multiplier applies:

Band D = £450 X 2 = £900

Band E = £635 X 3 = £1905

Bands	A	B	C	D	E
Non-Domestic rateable value	£100	£190	£315	£450	£635
Multiplier Charge see above	£0	£0	£0	£900	£1,905

Additional Fee Based on Capacity over 5000 (For New and Variation)

Capacity	5,000 - 9,999	10,000 - 14,999	15,000 - 19,999	20,000 - 29,999	30,000 - 39,999	40,000 - 49,999	50,000 - 59,999	60,000 - 69,999	70,000 - 79,999	80,000 - 89,999	90,000 - Plus
Additional Fee (£)	1,000	2,000	4,000	8,000	16,000	24,000	32,000	40,000	48,000	56,000	64,000

Annual Fee and Variation Fee For Premises Licenses and Club Premises Certificates

Payable on anniversary of grant

Plus additional fee see below if capacity is over 5,000

Multplier applies to band D and E

If Band D and E are used exclusively or primarily for supply of alcohol for consumption on the premises then a multiplier applies:

Band D = £320 X 2 = £640

Band E = £350 X 3 = £1050

For Club paid by sceretary

Bands	A	B	C	D	E
Non-Domestic rateable value	£70	£180	£295	£320	£350

Additional Fee Based on Capacity over 5000

Capacity	5,000 - 9,999	10,000 - 14,999	15,000 - 19,999	20,000 - 29,999	30,000 - 39,999	40,000 - 49,999	50,000 - 59,999	60,000 - 69,999	70,000 - 79,999	80,000 - 89,999	90,000 - Plus
Additional Fee (£)	500	1,000	2,000	4,000	8,000	12,000	16,000	20,000	24,000	28,000	32,000

Other Fees

	OTHER FEE	£
PREMISES	Theft, Loss etc of Premises Licence or Summary	10.50
	Provisional Statement	315.00
	Change of Name or Address (Premises Licence Holder)	10.50
	Variation of Designated Premises Supervisor	23.00
	Transfer: Premises Licence	23.00
	Interim Authority	23.00
CLUBS	Theft, Loss etc of Club Premises Certificates or Summary	10.50
	Change of Name or Alteration of Club Rules	10.50
	Change of Registered Address of Club	10.50
TEMPORARY EVENT NOTICE	Temporary Event Notice	21.00
	Theft, Loss etc of Temporary Event Notice	10.50
PERSONAL LICENCE	Grant/Renewal of Personal Licence	37.00
	Theft, Loss etc of Personal Licence	10.50
	Change of Name and Address	10.50
FREEHOLDER/LEASEHOLDER	Register of Interest	21.00

Exemption of Fees for Premises Licence and Club Premises Certificates

Applies for regulated entertainment at certain premises

Premises - school, college, church or community hall or similar building

The exemption does not apply to any other licensable activity within these premises

Exemption

No fee for grant or variation

No annual fee

HACKNEY CARRIAGE, PRIVATE HIRE VEHICLE AND OTHER LICENCES

	Charges 2018/19 £	Proposed Increase 2019/20 £	Proposed Charges 2019/20 £	VAT LIABILITY
Hackney Carriage/Private Hire Drivers Licence	126.00	0.00	126.00	Non business - No VAT charge
Hackney Carriage/Private Hire Drivers Licence - RENEWAL	106.50	0.00	106.50	Non business - No VAT charge
DVLA Licence check	5.00	0.00	5.00	Non business - No VAT charge
Additional manual DVLA check	5.00	0.00	5.00	Non business - No VAT charge
Hackney Carriage Vehicle Licence	139.00	0.00	139.00	Non business - No VAT charge
Private Hire Vehicle Licence	139.00	0.00	139.00	Non business - No VAT charge
Private Hire Operators Licence	172.50	0.00	172.50	Non business - No VAT charge
Hire of Vehicle Plate	26.00	0.00	26.00	Non business - No VAT charge
Replacement Drivers Badge	10.50	0.00	10.50	Non business - No VAT charge
Drivers Knowledge Test Fee	16.00	0.00	16.00	Non business - No VAT charge
Mogo Plate Fee	12.00	0.00	12.00	Non business - No VAT charge
Mogo Plate Bracket	12.00	0.00	12.00	Non business - No VAT charge
Route 2 DBS validation check	20.00	0.00	20.00	Non business - no VAT charge
DBS check (Set by DBS)	44.00	0.00	44.00	Non business - no VAT charge

LICENCE TYPE	2019/20 BBC Charge
Bingo Premises Licence	
Application fee for provisional statement	784.00
Licence for provisional statement premises	461.00
Application fee new premises	784.00
Annual Fee	572.50
Variation of Licence	700.00
Transfer fee	448.00
Application for reinstatement	448.00
Adult Gaming Centre	
Application fee for provisional statement	721.00
Licence for provisional statement premises	427.00
Application fee new premises	721.00
Annual Fee	447.50
Variation of Licence	700.00
Transfer fee	448.00
Application for reinstatement	448.00
Family Entertainment Centre	
Application fee for provisional statement	721.00
Licence for provisional statement premises	406.00
Application fee new premises	721.00
Annual Fee	413.50
Variation of Licence	700.00
Transfer fee	448.00
Application for reinstatement	448.00
Betting Premises	
Application fee for provisional statement	721.00
Licence for provisional statement premises	427.00
Application fee new premises	721.00
Annual Fee	392.00
Variation of Licence	700.00
Transfer fee	448.00
Application for reinstatement	448.00
Miscellaneous	
Change of circumstances	25.00
Fee for copy notices	15.00
Fee for copy of a licence	15.00
Fee for Permits - Statutory	15.00
Temporary Use Notices	165.00
Gambling permit	
Gambling permit - Club gaming permit (new/renewal)	200.00
Gambling permit - Club gaming permit annual fee	50.00
Gambling permit - Club gaming permit - copy of permit	15.00
Gambling permit - Variation	100.00
Gambling permit - Club gaming machine permit (new/renewal)	200.00
Gambling permit - Club gaming machine permit annual fee	50.00
Gambling permit - Club gaming machine permit - copy of permit	15.00
Gambling permit - Club gaming machine permit - variation	100.00
Gambling permit - club fast track gaming/gaming machine permit (new/renewal/Transitional fee)	100.00
Gambling permit - club fast track gaming/gaming machine permit Annual fee	50.00
Gambling permit - small society lottery registration	40.00
Gambling permit - small society lottery registration annual fee	20.00
Alcohol and entertainment licences/temporary events permits	
Gambling permit - FEC gaming machine (new/renewal)	300.00
Gambling permit - FEC permit - change of name	25.00
Gambling permit - FEC permit - copy of permit	15.00
Gambling permit - Prize gaming (new/renewal)	300.00
Gambling permit - Prize gaming - change of name	25.00
Gambling permit - Prize gaming - copy of permit	15.00
Gambling permit - alcohol licensed premises - Notification of 2 or less machines	50.00
Gambling permit - Alcohol licensed premises - more than 2 machines	150.00
Gambling permit - Alcohol licensed premises - more than 2 machines - Annual fee	50.00
Gambling permit - Alcohol licensed premises - more than 2 machines - Change of name	25.00
Gambling permit - Alcohol licensed premises - more than 2 machines - Copy of permit	15.00
Gambling permit - Alcohol licensed premises - more than 2 machines - Variation	100.00
Gambling permit - Alcohol licensed premises - more than 2 machines - Transfer	25.00

LAND CHARGES

	LCC Element £	LCC Element (with VAT) £	BBC Element (no VAT) £	BBC Element (with VAT) £	Proposed Charges 2019/20 £	
CON 29 Search Fee - Part R (Manual)	21.00	25.20	52.50	63.00	88.20	Standard rate
CON 29 Search Fee - Part R (Electronic)	21.00	25.20	52.50	63.00	88.20	Standard rate
Statutory LLC1 - Fixed by statute up to 06-07. Deregulated 07-08 (Manual)	0.00		21.00		21.00	Non business - No VAT charge
NLIS Statutory LLC1 - Fixed by statute up to 06-07. Deregulated 07-08 (Electronic)	0.00		21.00		21.00	Non business - No VAT charge
CON 29 Search Fee - Part O Optional Enquiry 4	1.00	1.20	14.50	17.40	18.60	Standard rate
CON 29 Search Fee - Part O Optional Enquiry 8	1.00	1.20	4.00	4.80	6.00	Standard rate
CON 29 Search Fee - Part O Optional Enquiry 21	3.00	3.60	12.00	14.40	18.00	
CON 29 Search Fee - Part O Optional Enquiry 22	6.00	7.20	8.50	10.20	17.40	Standard rate
CON 29 Search Fee - Part O Optional Enquiry	0.00		12.00	14.40	14.40	Standard rate
Additional Enquiries	0.00		18.00	21.60	21.60	Non business - No VAT charge
CON 29 Search Fee - (manual & electronic) Additional Parcels of Land			17.00	20.40	20.40	Standard rate
LLC1 Additional Parcels of Land	0.00		1.00		1.00	Non business - No VAT charge
Cancellation of LLC1			10.00		10.00	Non business - No VAT charge
Cancellation of CON 29	0.00		30.00	36.00	36.00	Standard rate
Informal Searches	0.00		26.00	31.20	31.20	Standard rate

LEISURE POOL

APPENDIX 4

	Charges 2018/19 £	Proposed Increase 2019/20 £	Proposed Charges 2019/20 £	VAT LIABILITY
LEISURE POOL				
Swimming				
Adult	4.20	0.20	4.40	Standard rate
OAP Concessions	3.20	0.20	3.40	Standard rate
Junior Swim	3.10	0.10	3.20	Standard rate
Disabled Concession	2.80	0.20	3.00	Standard rate
Spectator	1.00		1.00	Standard rate
Family Swim	11.30	0.70	12.00	Standard rate
Lessons Junior and Adult (1/2 hour x 7 sessions)	29.40	1.40	30.80	Exempt - no VAT
One to One swimming lessons	16.70	0.80	17.50	Exempt - no VAT
Crash course swimming lessons (1/2 hour x 5 sessions)	21.50	1.00	22.50	Exempt - no VAT
Activity Sessions	6.00	0.00	6.00	Exempt - no VAT
Float Fit - Adults	5.90	0.10	6.00	Exempt - no VAT
Float Fit - Concession	5.00		5.00	Exempt - no VAT
Float Fit College / School	4.30		4.30	Exempt - no VAT
Float Fit - Staff non member	3.15		3.15	Exempt - no VAT
Float Fit - Staff member	3.00		3.00	Exempt - no VAT
Kids Club - Membership	12.50	0.50	13.00	Exempt - no VAT
Child Activity Pack - Monthly Pass	15.00		15.00	Exempt - no VAT
Child Activity Pack - 30 day pass	20.00	5.00	25.00	Exempt - no VAT
Kids Club - Member session fee	2.70	0.10	2.80	Exempt - no VAT
Kids Club - Non member fee	4.90	0.10	5.00	Exempt - no VAT
Under 5's Swim	1.00		1.00	Exempt - no VAT
Aqua Fit (Single session)	6.00		6.00	Exempt - no VAT
School (per child) with staff supervision	1.60	0.10	1.70	Exempt - no VAT
Club and Individual Training				
BASC agreed rate per week (as determined throught the Partnership SLA)(not in on Sundays wef: Sept 2015) Price set until August 2018	1,041.50	35.40	1,076.90	Exempt - no VAT
Leisure Pool Hire				
Training Room Activity Room	25.00	0.50	25.50	See note 1 below
Party Package (Pool plus activity room - max 30) (inc £20 deposit)	120.00	5.00	125.00	Standard rate
Party Package (Activity Room)	50.00		50.00	Standard rate
Table Tennis (table hire 55 minutes - activity room)	5.00		5.00	Standard rate
Table Tennis (bat hire 55 minutes - activity room)	1.50		1.50	Standard rate
Six month Swim Pass				
12 months Adult NEW FEE			301.20	Standard rate
6 months OAP Concessions NEW FEE			270.00	Standard rate
30 Day Swim Pass	31.50	3.50	35.00	
Adult - Direct Debit monthly	25.10	1.30	26.40	
Concessions - Direct Debit monthly - now in line with gym - 1 price for concessions	22.50	1.20	23.70	
Courses / Training				
RLSS NPLQ (Including First Aid)	230.00		230.00	Exempt - no VAT
First Aid	125.00		125.00	Exempt - no VAT
Defib	70.00		70.00	Exempt - no VAT
NRASTAC (School teacher safety training)	90.00		90.00	Exempt - no VAT

Note 1 - The VAT liability of the charge for the activity areas is exempt if it is purely room hire, without use of pool.

Note 2 - The VAT liability may change if there are a series of lets - please refer to rules on Sports Charges Fees & Charges page

FITNESS SUITE

	Charges 2018/19 £	Proposed Increase 2019/20 £	Proposed Charges 2019/20 £	VAT LIABILITY
FITNESS SUITE				
Club membership				
Induction (knocked off joining fee in 1st month)	10.00		10.00	Exempt - no VAT
Joining Fee	25.00		25.00	Standard rate
Joining Fee (College/BBC)	15.00		15.00	Standard rate
Monthly fees (club members)				
Gym/health/swim -	29.60	0.35	29.95	Standard rate
Corporate	26.50		26.50	Standard rate
Student	21.00		21.00	Standard rate
Concession	22.50	1.20	23.70	Standard rate
All facilities annual - 12+1 months from 15 months	432.00	-72.60	359.40	Standard rate
All facilities annual CONCESSION - 12+1 months from 15 months			270.00	Standard rate
3 Month Pack -	108.00			REMOVED
3 Month Concession membership	72.00			REMOVED
One month activity pass			46.00	Standard rate
Monthly fees (College)				
All facilities	21.00	1.50	22.50	Standard rate
Casual fees (College & BBC)				
Gym	6.50	0.30	6.80	Standard rate
Classes	4.30	0.20	4.50	Exempt - no VAT
Health/swim	4.30	0.20	4.50	Standard rate
Float Fit - Member	3.00		3.00	Exempt - no VAT
Casual fees (non-members)				
Gym	10.00		10.00	Standard rate
Concession Gym	5.00	0.25	5.25	Standard rate
Classes	6.50	0.50	7.00	Exempt - no VAT
Float Fit - Concession Non-Member	5.00		5.00	Exempt - no VAT
Extend class	2.50	0.20	2.70	Exempt - no VAT
Fit Fifties class	3.70	0.20	3.90	Exempt - no VAT
Health/swim	7.00	0.40	7.40	Standard rate
Full fitness assessment	30.70		30.70	Exempt - no VAT
GP referral scheme	20.00		20.00	Exempt - no VAT
Group Rig and TRX training	15.00	-5.00	10.00	Exempt - no VAT
Personal Training (member)	15.00		15.00	Exempt - no VAT
Personal Training (NON member)	20.00		20.00	Exempt - no VAT
Weight and body composition	10.00		10.00	Exempt - no VAT

CRAFT MARKET CHARGES

	Charges 2018/19 £	Proposed Increase 2019/20 £	Proposed Charges 2019/20 £	VAT LIABILITY
<u>Craft Market</u>				
Per stall - payment on day	14.00	0.00	14.00	Exempt - no VAT
Per stall - paid up front (quarter or month)	12.00	0.00	12.00	Exempt - no VAT

15 Stalls Maximum

MARKET CHARGES

	Charges 2018/19 £	Proposed Increase 2019/20 £	Proposed Charges 2019/20 £	VAT LIABILITY
<u>Market Place & Bargate - (stall hire-10ft width)</u>				
<u>Regular trader **</u>				
per market	23.00	0.00	23.00	Exempt - no VAT
per market (monthly in advance)	21.00	0.00	21.00	Exempt - no VAT
per market (quarterly in advance)	20.00	0.00	20.00	Exempt - no VAT
per market (annually in advance)	19.00	0.00	19.00	Exempt - no VAT
<u>Casual Trader</u>				
per market	26.00	0.00	26.00	Exempt - no VAT
Market Place - 100 markets/50 weeks				
Bargate Market -				
<u>Pitches (per 1ft. Frontage)</u>				
<u>Regular trader **</u>				
per market	1.70	0.00	1.70	Exempt - no VAT
per market (monthly in advance)	1.50	0.00	1.50	Exempt - no VAT
per market (quarterly in advance)	1.40	0.00	1.40	Exempt - no VAT
Vehicle space - removed	6.20	-6.20	0.00	Removed
Electricity (other than for lights in winter)	2.00	0.00	2.00	Standard rate
Trade Waste Bin 1000l	13.00	0.00	13.00	Non business - No VAT charge
Trade Waste Bin 240l	3.00	0.00	3.00	Non business - No VAT charge
Trade Waste Bags	2.00	0.00	2.00	Non business - No VAT charge
<u>Casual Trader</u>				
per market	2.10	0.00	2.10	Exempt - no VAT
<u>Market Trader Parking Permits</u>				
3 hour ticket purchased for all day-limited car parks	2.50	0.00	2.50	Standard or non business (depends on car park)

** Incentive for regular traders that stand every week April to Feb (excluding holidays) can stand for free in March.

** Incentive for NEW traders only stand for 4 markets and get 4 free

EVENT CHARGES

	Charges 2018/19 £	Proposed Increase 2019/20 £	Proposed Charges 2019/20 £	VAT LIABILITY
Community/Individual Event fee not for profit (up to 500 people)	185.00	-115.00	70.00	standard rate
Community/Individual Event fee not for profit (between 500 -999 people)	350.00	-255.00	95.00	standard rate
Registered Charity (up to 500 people)	92.50	-22.50	70.00	standard rate
Registered Charity (between 500 - 999 people)	175.00	-80.00	95.00	standard rate
Commercial event (up to 500 people) £1,000 bond	500.00	0.00	0.00	Removed
Commercial event (between 500 - 999 people) £1,000 bond	800.00	0.00	0.00	Removed
All events over 1000 people	Price negotiated			Removed
All Commercial events	Price negotiated			Revised fee
Use of Premises Licence (500 -999 people)	75.00	0.00	75.00	Non Standard
Use of Premises Licence (up to 500 people)	50.00	0.00	50.00	Non Standard
Assistance with events in Boston Market place (per event)	0.00	50.00	50.00	New fee

List of Event Spaces – this relates to Borough Council land only**(other spaces, such as Market Place, are owned and controlled by Lincolnshire County Council)**

Broadfield Lane Recreation Ground
 Burgess Pit Recreation Ground
 Shelton's Field Recreation Ground
 Central Park
 St. Johns Recreation Ground
 Witham Way Country Park
 Woodville Road Recreation Ground

PARKING FEES

	Charges 2018/19 £	Proposed Increase 2019/20 £	Proposed Charges 2019/20 £
SHORT STAY CAR PARKS (Mon - Sat 8am - 6pm)			
30mins (Market Place Only)	N/A	0.00	N/A
1 Hr	1.50	0.00	1.50
2 Hrs	2.50	0.00	2.50
MIXED STAY CAR PARKS (Mon - Sat 8am-6pm)			
1 Hr	1.50	0.00	1.50
2 Hrs	2.00	0.00	2.00
3 Hrs	2.50	0.00	2.50
4 Hrs	3.00	0.00	3.00
All day (8am to 6pm)	4.00	0.00	4.00
LONG STAY CAR PARKS (Mon - Sat 8am-6pm)			
2 Hrs	1.00	0.00	1.00
3 Hrs	1.20	0.00	1.20
4 Hrs	1.50	0.00	1.50
All day (8am to 6pm)	2.50	0.00	2.50
OTHER TARIFFS			
Evening (6pm to 8am)	1.00	0.00	1.00
Sunday (8am to 6pm)	1.20	0.00	1.20
Coach	3.50	0.00	3.50
St George's Rd Car park:			
2 day tariff (48hrs)	5.00	0.00	5.00
3 day tariff (72 hrs)	7.00	0.00	7.00
7 day tariff (168 hrs)	15.00	0.00	15.00

VAT RATES:

**Standard
Non Business**

**Off Street Parking
On Street Parking**

PARKING SEASON TICKETS AND FINES

		Charges 2018/19 £	Proposed Increase 2019/20 £	Proposed Charges 2019/20 £
Trade bay (annual)	24 hours per day	370.00	0.00	370.00
Traders bay (quarterly)	24 hours per day	100.00	0.00	100.00
Traders bay (monthly)	24 hours per day	35.00	0.00	35.00
Parent Parking Permits (selected car parks only)	(per day according to number of school days each term)	0.50	0.00	0.50
Premier Permit (annual) - long stay	24 hours per day	450.00	0.00	450.00
Premier Permit (quarterly) - long stay	24 hours per day	120.00	0.00	120.00
Premier Permit (monthly) - long stay	24 hours per day	45.00	0.00	45.00
Season Tickets - daily (annual) - long stay	8 am - 6 pm	350.00	0.00	350.00
Season Tickets - daily (quarterly) - long stay	8 am - 6 pm	95.00	0.00	95.00
Season Tickets - daily (monthly) - long stay	8 am - 6 pm	35.00	0.00	35.00
Season Ticket - overnight (annual)	6 pm - 8.00 am	210.00	0.00	210.00
Season Ticket - overnight (quarterly)	6 pm - 8.00 am	60.00	0.00	60.00
Season Ticket - overnight (monthly)	6 pm - 8.00 am	25.00	0.00	25.00
Resident's season tickets (annual)	24 hours per day	225.00	0.00	225.00
Resident's season tickets (quarterly)	24 hours per day	60.00	0.00	60.00
Resident's season tickets (monthly)	24 hours per day	22.50	0.00	22.50
Resident's season ticket-daily (annual)	8am - 6pm	175.00	0.00	175.00
Resident's season ticket-daily (quarterly)	8am - 6pm	47.50	0.00	47.50
Resident's season ticket - daily (monthly)	8am - 6pm	17.50	0.00	17.50

PARKING SEASON TICKETS AND FINES

		Charges 2018/19 £	Proposed Increase 2019/20 £	Proposed Charges 2019/20 £
Resident's season ticket- overnight (annual)	6pm - 8am	105.00	0.00	105.00
Resident's season ticket- overnight (quarterly)	6pm - 8am	30.00	0.00	30.00
Resident's season ticket - overnight (monthly)	6pm - 8am	22.50	0.00	22.50
Blue Street season ticket	24 hours per day	150.00	0.00	150.00
Staff Charges	7 Days	n/a	0.00	n/a
Staff Charges	Weekdays only	n/a	0.00	n/a
Bus Departures		0.32	0.00	0.32
Lower Band Penalty Charge Notice(PCN) (paid within 14 days)		25.00	0.00	25.00
Lower Band Penalty Charge Notice(PCN) (paid within 14-28 days)		50.00	0.00	50.00
Lower Band Penalty Charge Notice(PCN) (paid after 28 days)		75.00	0.00	75.00
Higher Band Penalty Charge Notice(PCN) (paid within 14 days)		35.00	0.00	35.00
Higher Band Penalty Charge Notice(PCN) (paid within 14-28 days)		70.00	0.00	70.00
Higher Band Penalty Charge Notice(PCN) (paid after 28 days)		105.00	0.00	105.00

The above parking charges are inclusive of VAT

Penalty Charge Notices are Non-Vatable

The bus departure rates are exclusive of VAT (standard rated)

BUILDING CONTROL FEES AND CHARGES

	Charges 2018/19 £	Proposed Increase 2019/20 £	Proposed Charges 2019/20 £	VAT LIABILITY
Copy of Building Regulation Approval (where number is quoted)	38.00		38.00	Standard rate
Letter of Comfort	48.00		48.00	Standard rate
Building Regulations (Confirmation of erection of outbuildings in accordance with the approved plans)	189.00		189.00	Standard rate

	Charges 2018/19 £	Proposed Increase 2019/20 £	Proposed Charges 2019/20 £	VAT LIABILITY
Copy of Planning Decision Notice	5.00		5.00	Non business - no VAT charge
Planning Committee Agenda	7.10		7.10	Zero rated - 0%
Photocopy of Background Papers per sheet	0.10		0.10	Standard rate
Each additional A4 sheet per sheet	0.10		0.10	Standard rate
Planning Application information searches	25.70		25.70	Non business - no VAT charge
Lincolnshire Design Guide (County wide price)	32.80		32.80	Zero rated - 0%
Production of Plans for consultation and inspection purposes only				
A0 size (841mm x 1189mm)	4.10		4.10	Standard rate
A1 size (841mm x 594mm)	2.10		2.10	Standard rate
A2 size (420mm x 594mm)	1.00		1.00	Standard rate
A3 size (297mm x 420mm) Black & White	0.30		0.30	Standard rate
A3 size (297mm x 420mm) Colour	0.60		0.60	Standard rate
A4 size (297mm x 210mm) Black & White	0.10		0.10	Standard rate
A4 size (297mm x 210mm) Colour	0.20		0.20	Standard rate
Adopted South East Lincolnshire Local Plan	37.30		37.30	Zero rated - 0%
Postage & Packaging			5.50	Standard rate
Copy of Tree Preservation Orders	5.00		5.00	Non business - no VAT charge
Copies of Local Development Schemes	17.10		17.10	Zero rated - 0%
If invoice is required for any of above services	5.40		5.40	VAT liability depends on what invoice is for

Planning Application Fees

	Charges 2019/20 £	
Application Type:		
Outline Planning Permission		
For every 0.1ha up to 2.5ha	462.00	Non business - no VAT charge
For outline applications with a site area exceeding 2.5ha	11,432.00	Non business - no VAT charge
Add for each 0.1ha over 2.5ha to a maximum £150,000	138.00	Non business - no VAT charge
Full Applications and Applications for Approval of Reserved Matters following an Outline Permission		
<u>Alterations or extensions to existing dwellings</u>		
Alterations or extensions to existing dwellings ("householder applications)	206.00	Non business - no VAT charge
2 or more dwellings	407.00	Non business - no VAT charge
Operations within curtilage of dwellinghouse, or purpose ancillary to use of dwellinghouse		
Operation within curtilage of dwellinghouse or ancillary to	206.00	Non business - no VAT charge
<u>Erection of dwellings</u>		
Erection of dwellings for each dwelling up to 50	462.00	Non business - no VAT charge
For developments of more than 50 dwellings	22,859.00	Non business - no VAT charge
Add for each dwelling over the 50th, to a maximum of £300,000	138.00	Non business - no VAT charge
<u>Other buildings</u>		
Other dwellings where no more than 40sqm floorspace	234.00	Non business - no VAT charge
between 40 and 75sqm floorspace	462.00	Non business - no VAT charge
Every additional 75sqm floorspace created up to 3750sqm	462.00	Non business - no VAT charge
Where floorspace exceeds 3750sqm, plus	22,859.00	Non business - no VAT charge
Add for each additional 75sqm to a maximum of £300,000	138.00	Non business - no VAT charge
<u>Plant or machinery</u>		
For every 0.1ha not exceeding 5ha	462.00	Non business - no VAT charge
For a site area exceeding 5ha	22,859.00	Non business - no VAT charge
Add for each additional 0.1ha above 5ha to a maximum of £300,000	138.00	Non business - no VAT charge
Agricultural Buildings		
For no more than 465sqm floorspace created	96.00	Non business - no VAT charge
Between 465 and 540sqm floorspace created	462.00	Non business - no VAT charge
Between 540 and 4215sqm plus	462.00	Non business - no VAT charge
Add for each 75sqm of additional floorspace over 540sqm created	462.00	Non business - no VAT charge
Exceeding 4215sqm	22,859.00	Non business - no VAT charge
Add for each additional 75sqm above 4215sqm to a maximum of £300,000	138.00	Non business - no VAT charge

<u>Glasshouses and Poly tunnels for purpose of Agriculture</u>		
No more than 465sqm floorspace created	96.00	Non business - no VAT charge
When more than 465sqm floorspace created	2,580.00	Non business - no VAT charge
Changes of Use		
Buildings or land, including caravan sites	462.00	Non business - no VAT charge
A building to more than one dwelling for each additional dwelling not exceeding 50 dwellings	462.00	Non business - no VAT charge
More than 50 dwellings, plus	22,859.00	Non business - no VAT charge
Add for each dwelling over the 50th subject to a maximum of £300,000	138.00	Non business - no VAT charge
No Buildings Created		
Car parks, service roads, accesses at existing developments	234.00	Non business - no VAT charge
Other operations for every 0.1ha up to £2028 maximum	234.00	Non business - no VAT charge
Advertisements		
Relating to the business on the premises	132.00	Non business - no VAT charge
Advance direction signs to a business	132.00	Non business - no VAT charge
Other advertisements	462.00	Non business - no VAT charge
Prior Notifications and Approvals		
Agriculture, forestry or demolition proposals	96.00	Non business - no VAT charge
Change of use *refer to guidance	96.00	Non business - no VAT charge
Change of use including building operations * refer to guidance	206.00	Non business - no VAT charge
Telecommunications	462.00	Non business - no VAT charge
Other Applications		
Variation or removal of a condition	234.00	Non business - no VAT charge
<u>Lawful Development Certificates</u>		
- Existing use or operation - lawful not to comply with a condition	234.00	Non business - no VAT charge
Existing use or operation	same as full PP	Non business - no VAT charge
- Proposed development	half the normal fee	Non business - no VAT charge
Confirmation of Compliance with Condition(s) on a Permission		
If related to alterations to a dwelling house including outbuildings, walls etc	34.00	Non business - no VAT charge
All other developments	116.00	Non business - no VAT charge
Applications for Non-Material Changes to Planning Permission		
If a householder application	34.00	Non business - no VAT charge
In any other case	234.00	Non business - no VAT charge
Application for Permission in Principle		
For each 0.1ha site area	402.00	Non business - no VAT charge

PLANNING AND DEVELOPMENT SERVICES-PRE APPLICATION ADVICE

	Charges 2018/19 £	Proposed Increase 2019/20 £	Proposed Charges 2019/20 £	VAT LIABILITY
TYPE OF DEVELOPMENT				
Householder development including alterations and extensions.	72.00	13.00	85.00	Standard rate
Change of use including siting of caravans.	150.00	40.00	190.00	Standard rate
Development of 1-10 dwellings, or residential development on sites of less than 0.50 ha including changes of use to residential.	300.00		£220 for 1st dwelling; and £130 for each additional dwelling.	Standard rate
Development of 11-50 dwellings, or residential development on sites of over 0.50 ha but less than 1.0 ha including changes of use to residential.			480 (for 11 or >0.5ha) plus £60 for each dwelling above 11 up to a max of £2,820	Standard rate
Development of 51+ dwellings, or residential development on sites of more than 1.0 including changes of use to residential.	3,000.00		Minimum fee £3,000 with additional fee subject to negotiation dependent upon complexity of proposal (PPA encouraged) and resources required.	Standard rate
Non residential development up to 499 square metres floor area or 0.50 hectare site area.	150.00	50.00	200.00	Standard rate
Non residential development of over 500 and 999 square metres floor area or between 0.51 and 1.0 hectares site area.	300.00		£250 plus £125 for each additional 100m ² ; or £1,000 for each 0.1 ha	Standard rate
Non residential development of over 1000 and 4999 square metres floor area or between 1.1 and 2.0 hectares site area.			500 plus £50 for each 100 sqm up to 4,900 sqm	Standard rate
Non residential development of over 5000 square metres floor area or over 2.1 hectares site area.	3,000.00		£3,000 with additional fee subject to negotiation dependent upon complexity of proposal (PPA encouraged).	Standard rate
Alterations to non-residential development where no new floor area space is created.	72.00	28.00	100.00	Standard rate
Variation or removal of planning conditions, Telecommunications development, Certificates of Lawful Development, Advertisements, and Listed Building Advice.	72.00		£80.00; Alterations to a listed building £120.00; Additional site visit £125.00	Standard rate
Exemptions and Reductions				
Proposals by parish and town councils and non profit making organisations	No Charge		No Charge	
Proposals relating to the needs of persons with disabilities.	No Charge		No Charge	
Proposals by registered social landlords	No Charge		No Charge	
Proposals relating to a proposal on a property subject to an article 4 direction	No Charge		No Charge	
Proposals form part of a scheme of works covered by the Partnership Scheme in Conservation Areas	No Charge		No Charge	

Where a proposal covers more than one category of development the highest of the relevant fees will be charged.

PLANNING AND DEVELOPMENT SERVICES - PLANNING PERFORMANCE AGREEMENTS

Fees Relating to Developments Subject to Planning Performance Agreements or subject to negotiations.	Charges 2018/19 £	Proposed Increase 2019/20 £	Proposed Charges 2019/20 £	
Planning				
Daylight / Sunlight assessment			£1,200.00	Standard rate
Economic / Employment Statement			£1,200.00	Standard rate
Consultees				
Environmental Health -				
- Contaminated Land			£240.00	Standard rate
- Air Quality			£240.00	Standard rate
- Noise			£240.00	Standard rate
- Vibration			£240.00	Standard rate
- Odour			£240.00	Standard rate
- Lighting			£240.00	Standard rate
- Health Impact Assessments			£240.00	Standard rate
Conservation - Heritage			£480.00	Standard rate
Conservation - Biodiversity			£600.00	Standard rate
Archaeology			£180.00	Standard rate
Environmental Operations (Bins / Waste)			£120.00	Standard rate
Policy			£480.00	Standard rate
Housing Department (Affordable Housing)			£1,000.00	Standard rate
Structural Assessment of Building			£600.00	Standard rate

SPORTS CHARGES

	Charges 2018/19 £	Proposed Increase 2019/20 £	Proposed Charges 2019/20 £	VAT LIABILITY
Football Pitch per match under-10's	17.00	0.00	17.00	Standard rate
Football Pitch per match under-16's	22.00	0.00	22.00	Standard rate
Football Pitch per match Adults	35.00	0.00	35.00	Standard rate
Football Pitch unauthorised use	80.00	0.00	80.00	Standard rate
Bowls per hour	n/a		n/a	charge no longer applicable
Bowls seasonal ticket	n/a		n/a	charge no longer applicable

Please avoid single lets for 24 hours or more and series of lets.

If pitch/court is a single let for 24hours or more, income is exempt and therefore no VAT is charged.

If pitch/court is a series of lets and fulfills ALL of the following criteria, income is exempt (no VAT charged):

1. 10 or more lets/sessions booked
2. Each let is for the same activity
3. Each let is in the same place
4. The interval between each let is at least 1 day, but no more than 14 days
5. The series of lets is paid for as a whole and there is no provision for a refund
6. The facilities are let out to a school, club, association or organisation such as local league
7. The person(s) to whom facilities are let has exclusive use of them during the sessions

Homeless Hostel Rent and Charges

	Charges 2018/19 £	Proposed Increase 2019/20 £	Proposed Charges 2019/20 £	VAT LIABILITY
- Rent element only per week	156.80	0.00	156.80	Exempt
- Rent element only per night	25.40	0.00	25.40	Exempt
- Service Charge (Heating, lighting, water) - per wk	21.00	0.00	21.00	Exempt
- Service Charge (Heating, lighting, water) - per night	3.00	0.00	3.00	Exempt
TOTAL CHARGE PER WEEK	177.80		177.80	
TOTAL CHARGE PER NIGHT	28.40		28.40	

HMO LICENCE FEES

	Charges 2018/19 £	Proposed Increase 2019/20 £	Proposed Charges 2019/20 £	VAT LIABILITY
HMO with up to 5 lets	500.30	-500.30	0.00	Removed
Variation of existing licence	0.00	0.00	0.00	Non business - No VAT charge
Process of initial application cost - Part 1	479.00	0.00	479.00	Non business - No VAT charge
Post approval application cost - Part 2	469.00	0.00	469.00	Non business - No VAT charge

Housing Act Notice

	Charges 2018/19 £	Proposed Increase 2019/20 £	Proposed Charges 2019/20 £	VAT LIABILITY
Hazard Awareness Notice (Owner Occupier)	No Charge	0.00	No Charge	Exempt
Hazard Awareness Notice (private rented sector)	100.00	0.00	100.00	Exempt
Improvement Notice; Prohibition Order; Demolition Order - (for one hazard)	200.00	0.00	200.00	Exempt
Improvement Notice; Prohibition Order; Demolition Order - (for each additional hazard included within the Notice / Order)	60.00	0.00	60.00	Exempt

Other Housing Fees

	Charges 2018/19 £	Proposed Increase 2019/20 £	Proposed Charges 2019/20 £	VAT LIABILITY
Charge for Immigration inspections	76.00	-76.00	0.00	Removed/Included in fee below
Property inspection and report (per hour)	95.00	0.00	95.00	Exempt

PROPERTY SERVICES

	Charges 2018/19 £	Proposed Increase 2019/20 £	Proposed Charges 2019/20 £	VAT LIABILITY
Naming of a new street	£92.80 per street.		£92.80 per street.	Non business - no VAT charge
Renaming of an existing street at the request of all of its residents.	£92.80 for the street plus £23.20 per dwelling		£92.80 for the street plus £23.20 per dwelling	Non business - no VAT charge
Naming or numbering of a new dwelling on an existing street.	£34.80 per dwelling		£34.80 per dwelling	Non business - no VAT charge
Naming or numbering of a new dwelling on a new development consisting of 1 – 5 plots.	£34.80 per dwelling		£34.80 per dwelling	Non business - no VAT charge
Naming or numbering of a new dwelling on a new development consisting of 6 – 10 plots.	£ 29.00 per dwelling		£ 29.00 per dwelling	Non business - no VAT charge
Naming or numbering of a new dwelling on a new development consisting of 11 - 29 plots.	£ 23.20 per dwelling		£ 23.20 per dwelling	Non business - no VAT charge
Naming or numbering of a new dwelling on a new development consisting of 30 - 74 plots.	£ 17.40 per dwelling		£ 17.40 per dwelling	Non business - no VAT charge
Naming or numbering of a new dwelling on a new development consisting of 75 + plots	£13.35 per dwelling		£13.35 per dwelling	Non business - no VAT charge
Addition or alteration of a name to an existing dwelling.	£ 34.80 per dwelling		£ 34.80 per dwelling	Non business - no VAT charge
Changes to a development after initial application for naming and numbering has been processed.	£ 23.20 per dwelling		£ 23.20 per dwelling	Non business - no VAT charge

CIVIC AND ELECTORAL

	Current Charges 2018/19 £	3% Increase 2019/20 £	Proposed Charges 2019/20 £	VAT LIABILITY
Hire of Council Chamber	20.80	0.60	21.40	Standard rate
Hire of Meeting Room	20.80	0.60	21.40	Standard rate
Hire of Committee Room	20.80	0.60	21.40	Standard rate
Hire of Haven Room	20.80	-10.10	10.70	Standard rate
Hire of Maud Foster	0.00	10.70	10.70	Standard rate
Refreshments at meetings	14.70	0.40	15.10	Standard rate
Sale of Electoral Registers - FIXED BY STATUTE				

* These charges are per hour of rental